


Goodwater Montessori Public Charter School

July 28, 2020 Regularly Scheduled Board Meeting Agenda

 Tue July 28th, 2020

 5:30pm - 7:00pm CDT

<https://us02web.zoom.us/j/82591244727?pwd=TIhtOCs2Y2RjM09WTWwyZUxFcnBtUT09>

 Online

1. **Call To Order**

Expected in attendance: Carl Illig, Kathy Trullender, Mary Evelyn Bowling, Kimber Fucello, and Mark Cortinas. The following staff are expected in attendance: Dr. Bruce Tabor, Marcy Steward, Christi Cowden, Cheniese Armstrong and Michele Morales.

2. **Public Comments**

Speakers will be allocated 2 minutes for public comments on matters of public interest.

3. **Review and Approve the Minutes of Previous Meetings**

- a. **June 23, 2020 Regularly Scheduled Board Meeting**
- b. **July 23, 2020 Goodwater Supplemental Board Meeting/COVID-19 Workshop**

4. **Board Reports**

a. **Superintendent/CEO Report**

 Superintendent Report 07_28_2020.pdf

b. **Director of Admissions**

 Director of Admissions 7_28 Board Report.pdf

 DisaggregationofPEIMSSummerResub.pdf

 HROS Communication RE New Standard Charter School Application.pdf

 Charter Student Admission Application 2020-2021.pdf

c. **Director of Business Operations**

 Goodwater Cash Flow Analysis and DCoH Board Package.pdf

d. **Director of Special Education**

 Director of Special Education Board Report_7_28_20.pdf

e. **Instructional Taskforce Update - Abbie Park**

 Delivery of Instruction.pdf

5. Discussion and Action Items

a. Financials

 202006 Goodwater Cash Flow Analysis and DCoH Board Package.pdf

b. COVID-19 Updates

i. Pre-K Tuition

c. Employee Handbook

This item will be tabled for the time being so that Denise may review the handbook.


d. Changes to Wilco Montessori Partners The Corporate Bylaws

 Proposed Bylaws - Redline.pdf

 Proposed Bylaws - Redline.docx

e. Attestation

f. Board Member Conflict of Interest Statements

 Board Conflict of Interest Attestation.pdf

 Conflict of Interest Policy.pdf

g. Board Member Training

6. Closed Session - Superintendent Evaluation and Employee Agreement

Per Texas Government Code section §551.074 to discuss Personnel matters.

7. Announcements or Resolutions from Closed Session

8. Announce Date and Time of Next Board Meeting

9. Adjourn



Superintendent Report
07/28/2020

DELIVERY OF INSTRUCTION TASK FORCE

1. Delivery of Instruction.
 - a. As reflected in the Workshop/Board Meeting on the 23rd this group continues to develop the software applications we will use to provide remote instruction beginning on August 20, 2020.
 - b. This week conversations will be done with staff interested in teaching remotely and providing assistance to the guide remotely.
 - c. Because our parent survey showed 52% want in school instruction and 48% are requesting remote instruction, we will be providing both learning platforms requiring staff for platforms. We will let the staff know who will be teaching and assisting in the remote environment and who will be teaching and assisting with in school instruction.

OPERATION CONTINGENCIES FOR COVID TASK FORCE

At our Workshop/Board Meeting last week Alma Lahmon provided an update of the work being done by this task force group to plan for the safe return of our students and staff once we receive additional health updates from local and state health agencies. At the present time this task force group is developing plans that include:

1. Face coverings
2. Social Distancing
3. Procedures for school entry
4. Parent preparation prior to students coming to school
5. Restroom, student hydration, breakfast, lunch, snack procedures
6. Sickness protocol while at school
7. Drop off and pick up procedures
8. Protocol in the event of COVID exposure
9. Inside and outside activities
10. Cleaning of school daily, weekly

PERSONNEL

1. We announced to Adolescent parents in a Zoom call on July 25th and July 27th that both of the guides have resigned and that we are actively searching for replacements.
2. We are wording our job descriptions to fit both Adolescent trained Guides and Teachers with Texas Teacher Certification to expand the search beyond just the Montessori environment.
3. In June's Board Meeting I reported that all assistants have gone through training. I do want to clarify that portion of my report. We had two training sessions for assistants in the spring and early summer of 2020. The first training was done through NCMPS and based on the information I received all of the assistants had completed the training. Several of the Assistants had completed the NCMPS but not all. NCMPS will follow up this Fall to complete the training. The other training was a Paraprofessional Training done by Cheniese Armstrong and all of the Assistants completed that training.

FACILITIES

1. Preparations are being developed for thorough cleaning of the campus on a daily and weekly basis.
2. The school will have seven negative ionization systems with peroxide solution cleaner to clean each classroom everyday after students leave the school.
3. A custodian job description has been created and posted for the coming school year.

This concludes my report.

Kindest Regards
Dr. Bruce



Director of Admissions Board Report
July 28th, 2020

1. 2020-2021 Enrollment Update

We currently have 402 students fully registered and 21 registrations are pending for grades PK3 - 6th grade.

We have had some student turnover the last few weeks as the levels of Covid-19 have increased. Since the last regular board meeting, 13 returning students have withdrawn. Reasons are listed below:

- Homeschooling - 7
- Transferring to a new school - 3
- Unknown - 4

Within this time we have also gotten new applicants for all program levels, including upper elementary. Our total waitlist is 443 students.

- 275 Primary
- 126 Lower Elementary
- 20 Upper Elementary
- 2 Adolescent

2. Summer PEIMS Resubmission

We submitted the Final Summer PEIMS report on July 16th. Please see the attached Disaggregation Summary.

3. New Standard Charter School Application

Last year TEA informed Charter Schools that they would be required to use a standard application promulgated by TEA. This application was released last month. HROS will be going live with it for their clients this week. I have attached their communication and the new standard application to my report.

TSDS PEIMS DISAGGREGATION OF PEIMS SUMMER ATTENDANCE DATA

LEA-level Data

Campuses: All

2019 - 2020 Summer Collection, Resubmission

LEA: 246802 - GOODWATER MONTESSORI SCHOOL

DAYS MEMBERSHIP - 60,670.0

DAYS MEMBERSHIP BY GRADE	Stu Count	Days Memb	%Days Memb
Early Education	0	0.0	0.00%
Pre-Kindergarten	81	6,125.0	10.10%
Kindergarten	48	7,663.0	12.63%
Grade 1	57	8,632.0	14.23%
Grade 2	54	8,103.0	13.36%
Grade 3	49	7,564.0	12.47%
Grade 4	42	5,977.0	9.85%
Grade 5	34	5,486.0	9.04%
Grade 6	36	5,036.0	8.30%
Grade 7	24	3,773.0	6.22%
Grade 8	14	2,311.0	3.81%
Grade 9	0	0.0	0.00%
Grade 10	0	0.0	0.00%
Grade 11	0	0.0	0.00%
Grade 12	0	0.0	0.00%
TOTAL (distinct count)	439	60,670.0	100.00%

TOTAL DAYS PRESENT	Stu Count	Days Present	%Days Memb
Hispanic/Latino	114	14,870.0	24.51%
American Indian/Alaska	0	0.0	0.00%
Asian	26	3,039.0	5.01%
Black/African American	16	2,129.5	3.51%
Hawaiian or Other Pacific	0	0.0	0.00%
White	246	33,431.0	55.10%
Two or More Races	37	4,574.0	7.54%
TOTAL	439	58,043.5	95.67%

TOTAL DAYS ABSENT	Stu Count	Days Absent	%Days Memb
Hispanic/Latino	105	547.0	0.90%
American Indian/Alaska	0	0.0	0.00%
Asian	25	144.5	0.24%
Black/African American	15	74.5	0.12%
Hawaiian or Other Pacific	0	0.0	0.00%
White	221	1,597.0	2.63%
Two or More Races	33	263.5	0.43%
TOTAL	399	2,626.5	4.33%

TOTAL ELIGIBLE DAYS	Stu Count	Days Eligible	%Days Memb
Hispanic/Latino	112	14,691.5	24.22%
American Indian/Alaska	0	0.0	0.00%
Asian	26	2,982.0	4.92%
Black/African American	16	2,129.5	3.51%
Hawaiian or Other Pacific	0	0.0	0.00%
White	240	33,046.0	54.47%
Two or More Races	35	4,432.5	7.31%
TOTAL	429	57,281.5	94.41%

TOTAL INELIGIBLE DAYS	Stu Count	Days Ineligible	%Days Memb
Hispanic/Latino	4	178.5	0.29%
American Indian/Alaska	0	0.0	0.00%
Asian	8	57.0	0.09%
Black/African American	0	0.0	0.00%
Hawaiian or Other Pacific	0	0.0	0.00%
White	6	385.0	0.63%
Two or More Races	2	141.5	0.23%
TOTAL	20	762.0	1.26%

DAYS MEMBERSHIP BY GENDER	Stu Count	Days Memb	%Days Memb
Male	224	30,882.5	50.90%
Female	215	29,787.5	49.10%
TOTAL	439	60,670.0	100.00%

PERCENT IN ATTENDANCE	Stu Count	Days Memb	%Days Memb
Hispanic/Latino	114	15,417.0	96.45%
American Indian/Alaska	0	0.0	0.00%
Asian	26	3,183.5	95.46%
Black/African American	16	2,204.0	96.62%
Hawaiian or Other Pacific	0	0.0	0.00%
White	246	35,028.0	95.44%
Two or More Races	37	4,837.5	94.55%
TOTAL	439	60,670.0	100.00%

TOTAL REFINED ADA	Stu Count	Total RADA	%Total RADA
Hispanic/Latino	114	72.8	25.74%
American Indian/Alaska	0	0.0	0.00%
Asian	26	14.6	5.17%
Black/African American	16	10.4	3.67%
Hawaiian or Other Pacific	0	0.0	0.00%
White	246	163.1	57.69%
Two or More Races	37	21.9	7.73%
TOTAL	439	282.7	100.00%

DAYS MEMBERSHIP BY ETHNICITY	Days Memb	%Days Memb
Hispanic/Latino	15,417.0	25.41%
American Indian/Alaska	0.0	0.00%
Asian	3,183.5	5.25%
Black/African American	2,204.0	3.63%
Hawaiian or Other Pacific	0.0	0.00%
White	35,028.0	57.74%
Two or More Races	4,837.5	7.97%
TOTAL	60,670.0	100.00%

COUNTS BY ETHNICITY	ALL STUDENTS	GT	LEP	BIL	ESL	CTE	SPEC ED
Hispanic/Latino	114	0	12	0	11	0	12
American Indian/Alaska	0	0	0	0	0	0	0
Asian	26	1	12	0	11	0	0
Black/African American	16	0	1	0	1	0	4
Hawaiian or Other Pacific	0	0	0	0	0	0	0
White	246	2	4	0	4	0	32
Two or More Races	37	1	1	0	1	0	2
TOTAL	439	4	30	0	28	0	50

Note: Flexible Attendance data is not considered in any of the above report sections.

Note: In the Days Membership by Grade section, the Total Student Count is a distinct count of students in all grades.

TSDS PEIMS DISAGGREGATION OF PEIMS SUMMER ATTENDANCE DATA

LEA-level Data

Campuses: All

2019 - 2020 Summer Collection, Resubmission

LEA: 246802 - GOODWATER MONTESSORI SCHOOL


ELIGIBLE FOR FREE OR REDUCED-PRICE MEAL	Stu Count	Days Memb	% Group	%Days Memb	OTHER ECON DISADV	Stu Count	Days Memb	% Group	%Days Memb	CAREER AND TECHNOLOGY	Stu Count	Days Memb	% Group	%Days Memb
Hispanic/Latino	45	6,016.0	32.60%	9.92%	Hispanic/Latino	0	0.0	0.00%	0.00%	Hispanic/Latino	0	0.0	0.00%	0.00%
American Indian/Alaska	0	0.0	0.00%	0.00%	American Indian/Alaska	0	0.0	0.00%	0.00%	American Indian/Alaska	0	0.0	0.00%	0.00%
Asian	10	1,267.5	6.87%	2.09%	Asian	0	0.0	0.00%	0.00%	Asian	0	0.0	0.00%	0.00%
Black/African American	7	851.0	4.61%	1.40%	Black/African American	0	0.0	0.00%	0.00%	Black/African American	0	0.0	0.00%	0.00%
Hawaiian or Other Pacific	0	0.0	0.00%	0.00%	Hawaiian or Other Pacific	0	0.0	0.00%	0.00%	Hawaiian or Other Pacific	0	0.0	0.00%	0.00%
White	65	8,895.5	48.20%	14.66%	White	2	165.0	66.13%	0.27%	White	0	0.0	0.00%	0.00%
Two or More Races	11	1,425.0	7.72%	2.35%	Two or More Races	1	84.5	33.87%	0.14%	Two or More Races	0	0.0	0.00%	0.00%
TOTAL	138	18,455.0	100.00%	30.42%	TOTAL	3	249.5	100.00%	0.41%	TOTAL	0	0.0	0.00%	0.00%

PK PROGRAM TYPE	Stu Count	Days Memb	% Group	PRIMARY PK FUNDING SOURCE	Stu Count	Days Memb	% Group	%Days Memb	SECONDARY PK FUNDING SOURCE	Stu Count	Days Memb	% Group	%Days Memb
"00" Not Applicable	0	0.0	0.00%	"1" Tuition fees	10	733.0	11.97%	1.21%	"1" Tuition fees	0	0.0	0.00%	0.00%
"01" PK Elig >2 <4 Hrs/Day	0	0.0	0.00%	"2" Local District SH	71	5,392.0	88.03%	8.89%	"2" Local District SH	0	0.0	0.00%	0.00%
"02" PK Elig 4+ Hrs/Day	71	5,382.5	87.88%	"3" State Grant	0	0.0	0.00%	0.00%	"3" State Grant	0	0.0	0.00%	0.00%
"03" PK Elig 4+Hrs/Day+SP ED	0	0.0	0.00%	"4" Federal	0	0.0	0.00%	0.00%	"4" Federal	0	0.0	0.00%	0.00%
"04" PK Inelig >2 <4 Hrs/Day	0	0.0	0.00%	"9" Other	0	0.0	0.00%	0.00%	"9" Other	0	0.0	0.00%	0.00%
"05" PK Inelig 4+ Hrs/Day	11	742.5	12.12%	TOTAL	81	6,125.0	100.00%	10.10%	TOTAL	0	0.0	0.00%	0.00%
TOTAL	82	6,125.0	100.00%										

Note: Flexible Attendance data is not considered in any of the above report sections.

SPECIAL POPULATION	Stu Count	LEP COUNT BY GENDER	Stu Count	%Group	HOMELESS/ UNACCOMPANIED YOUTH	Stu Count
Early Reading Indicator	159	Male	20	66.67%	Homeless	2.0
Migrant	0	Female	10	33.33%	Unaccompanied Youth Code 3	2.0
Military Connected	19	TOTAL	30	100.00%	Unaccompanied Youth Code 4	0.0
Foster Care	4				Unaccompanied Youth Total*	2.0
					* Unaccompanied Youth Total Should match Homeless count	
RDSPD	0	INDIVIDUAL GRADUATE COMMITTEE	Stu Count			
		Reviewed by IGC	0			

Note: Student counts reported in these report sections will include all students reported in the collection, regardless of how their attendance is reported.

From: Brent Jameson BJameson@harriscomputer.com 
Subject: New Standard Charter Student Admission Application
Date: July 21, 2020 at 7:08 AM
To: Undisclosed recipients;



Dear valued WebSmart SOS customers,

I hope you are all doing well. As changes always occur with TEA Harris is always preparing to provide for our customers.

As many of you know TEA has mandated that all Texas Charter Schools use a Standard Charter Admission Application effective August 1, 2020.

We have been preparing for this new change ever since TEA announced it at the TCSA Conference last October and finally this month they released the final version for all schools to use.

Your Student Registration and Enrollment System is currently being updated with the new Charter Student Admission Application and will be live no later than July 28th if not sooner. You will receive a new link to insert onto your school's website for parents to use to apply to your school. The new application only has to be used for students that apply on or after August 1, 2020.

The new Standard application has removed some valuable information that schools used to determine the eligibility of a student to attend. For example, the Discipline Issue questions are no longer available. A couple of other changes to the application process is the removal of the Discipline Record Release Form and Pre-K Supplement Form. These two forms will now be added to the Student Registration Package. Parents can only apply for one student per application.

The Registration and Enrollment process has not changed. Once the application is completed the system will create the Student Record allowing Registrars to review the applicant, make any changes, send out email notices, and send out the Registration and Enrollment Package to the parents of students accepted to attend your school.

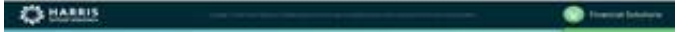
If you have any questions about this new change please let me know. As always we are here to support and serve you and your school.

Thank you.

Brent Jameson, PHR
325-245-3556
Solution Provider
Harris School Solutions

Let us show you how we combine all your School Finance, Student Information, and Record Retention solutions into one!

The WebSmart Suite of Solutions



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CHARTER STUDENT ADMISSION APPLICATION

Charter School Campus Name/Charter School Name
(Nombre del campus de la escuela charter / Nombre de la escuela charter)

Student Information (Información Estudiantil)

Required Information (información requerida)*

Please enter name as shown on birth certificate
(Por favor ingrese el nombre como se muestra en el certificado de nacimiento)

Last Name (Apellido)*

Suffix (Sufijo)

First Name (Primer Nombre)*

Middle Initial (Inicial del segundo nombre)*

Date of Birth (Fecha de nacimiento)*

Gender (Género)*

Grade Applying For (Grado que solicita)*

Voluntary Information (información voluntaria)

If yes, please enter the name of the student's sibling, staff, or board member.
(En caso sí, ingrese el nombre del hermano, el personal o el miembro de la junta)

Student Identification Number (if known) or
Last four (4) digits of Social Security Number (SSN)
(Número de identificación del estudiante (si se
conoce) o Últimos cuatro dígitos del Número de Seguro
Social)

Yes (Sí) No (No)

I have another child attending this charter school.
(Tengo otro hijo que asiste a esta escuela charter)

Yes (Sí) No (No)

This is a child of a staff or board member.
(Este es un hijo de un miembro del personal o de la junta)

Primary Guardian Information (Tutor Legal)

Last Name (Apellido)*

First Name (Primer Nombre)*

Street Address of Primary Residence
(Dirección de la residencia principal)*

City (Ciudad)* State (Estado)* Zip Code (Código Postal)*

Contact Phone Number (Teléfono de contacto)*

Email Address (Correo Electrónico)

CERTIFICATION (Required): By checking this box, I certify to the best of my knowledge and belief that the information in this application is complete and accurate, I am the legal guardian of the child listed above, and I understand that any false information, omission, or misrepresentation of facts may result in the rejection of this application or future dismissal of the applicant.

CERTIFICACION (Requerida): Al marcar esta casilla, certifico a mi leal saber y entender que la información en esta solicitud es completa y precisa, soy el tutor legal del niño mencionado anteriormente, y entiendo que cualquier información falsa, omisión, o la tergiversación de los hechos puede resultar en el rechazo de esta solicitud o en el futuro despido del solicitante.

This school does not discriminate on the basis of sex, national origin, ethnicity, religion, disability, or academic or athletic ability.
(Esta escuela no discrimina por sexo, origen nacional, etnia, religión, discapacidad, or capacidad académica o atlética.)



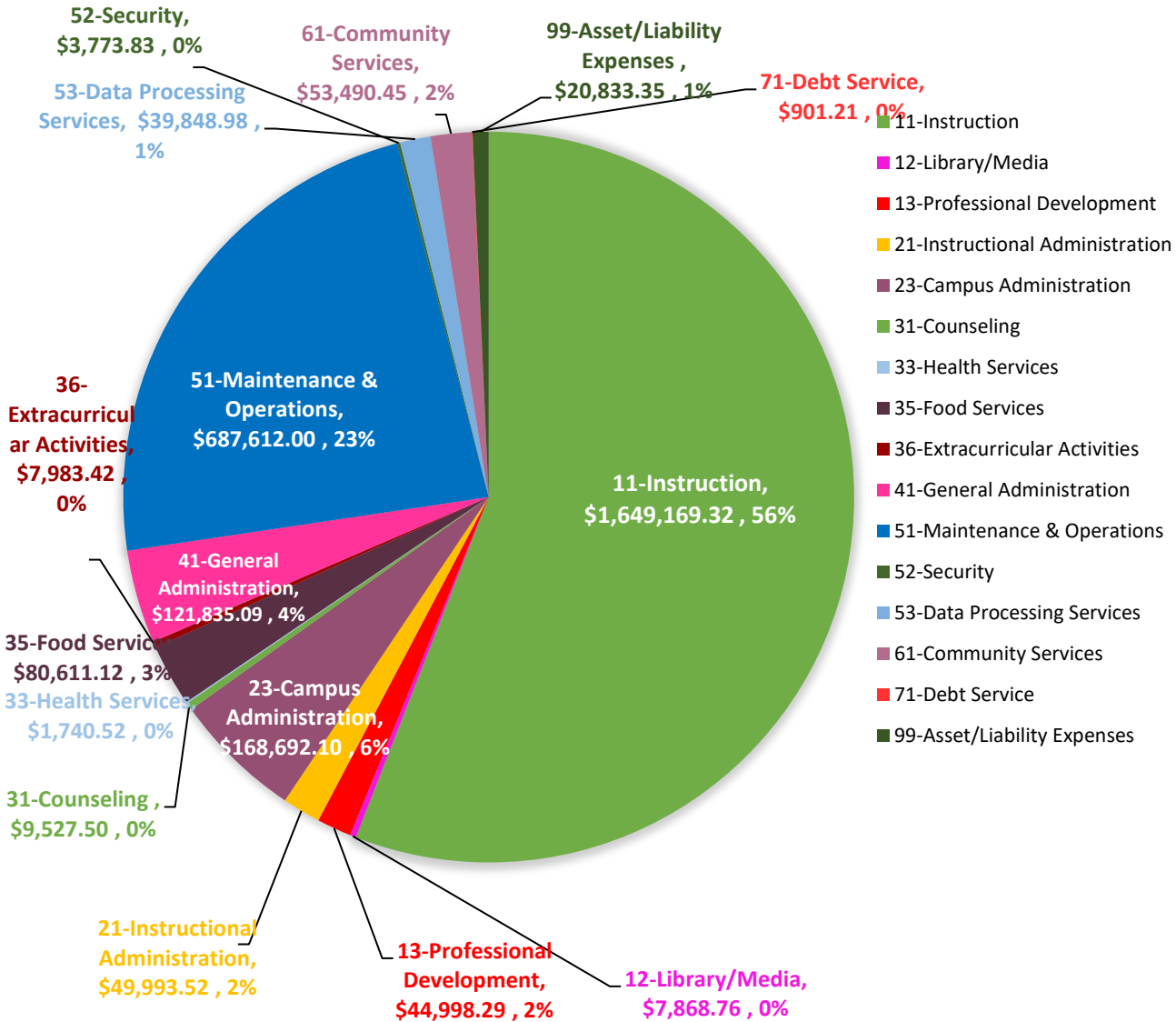
GMS

Financial Data Package

6.1.2020 to 6.30.2020

Goodwater Montessori School Revenues and Expenditures
September 1, 2019 - June 30, 2020

2019-2020 Revenue	
00-5744 Gifts and Bequests	\$ 29,243.76
00-5748 Field Trip	\$ -
00-5749 Misc Local Revenue	\$ 104,997.25
00-5751 Food Service Activity	\$ 10,109.91
00-5755 Activity Acct	\$ 3,225.66
00-5811 State Per Capita	\$ 64,093.00
00-5812 State FSP	\$ 2,670,112.00
00-5819 Other Foundation School Program Act Revenue	\$ -
00-5829 State Matching	\$ 44,517.55
00-5921 School Breakfast Program	\$ 19,319.05
00-5922 National School Lunch Program	\$ 40,280.75
00-5929 Federal Rev dist by TEA	\$ 88,985.53
Total Revenue	\$ 3,074,884.46
2019-2020 Expenditures	
11-Instruction	\$ 1,649,169.32
12-Library/Media	\$ 7,868.76
13-Professional Development	\$ 44,998.29
21-Instructional Administration	\$ 49,993.52
23-Campus Administration	\$ 168,692.10
31-Counseling	\$ 9,527.50
33-Health Services	\$ 1,740.52
35-Food Services	\$ 80,611.12
36-Extracurricular Activities	\$ 7,983.42
41-General Administration	\$ 121,835.09
51-Maintenance & Operations	\$ 687,612.00
52-Security	\$ 3,773.83
53-Data Processing Services	\$ 39,848.98
61-Community Services	\$ 53,490.45
71-Debt Service	\$ 901.21
99-Asset/Liability Expenses	\$ 20,833.35
Total Expenditures	\$ 2,948,879.46
Difference in Revenue and Expenditures	\$ 126,005.00



Income Statement

Parameters:

Level:	Function
Format:	Rollup
District(s):	246802-Goodwater Montessori School 246-802
Date Range:	09/01/2019 - 06/30/2020
Account Mask:	
Effective Date:	06/30/2020
Include Encumbrance:	No
Add Encum. To Totals:	No
Show History:	No

		Actual				
		Budget	Encumbrance	09/01 - 06/30	FY to 06/30/2020	Percent
Revenues & Other Sources						
00-5744	Gifts and Bequests	-\$ 30,878.92		-\$ 29,243.76	-\$ 29,243.76	94.70%
00-5748	Field Trip	\$ 0.00		\$ 0.00	\$ 0.00	0.00%
00-5749	Misc Local Revenue	-\$ 133,121.08		-\$ 104,997.25	-\$ 104,997.25	78.87%
00-5751	Food Service Activity	-\$ 13,110.00		-\$ 10,109.91	-\$ 10,109.91	77.12%
00-5755	Activity Acct	-\$ 2,429.00		-\$ 3,225.66	-\$ 3,225.66	132.80%
00-5811	State Per Capita	-\$ 72,238.00		-\$ 64,093.00	-\$ 64,093.00	88.72%
00-5812	State FSP	-\$ 3,146,827.00		-\$ 2,670,112.00	-\$ 2,670,112.00	84.85%
00-5819	Other Foundation School Program Act Revenues	\$ 0.00		\$ 0.00	\$ 0.00	0.00%
00-5829	State Matching	-\$ 126,758.00		-\$ 44,517.55	-\$ 44,517.55	35.12%
00-5921	School Breakfast Program	-\$ 25,490.00		-\$ 19,319.05	-\$ 19,319.05	75.79%
00-5922	National School Lunch Program	-\$ 41,400.00		-\$ 40,280.75	-\$ 40,280.75	97.30%
00-5929	Federal Rev dist by TEA	-\$ 124,504.76		-\$ 88,985.53	-\$ 88,985.53	71.47%
Total Revenues & Other Sources		-\$ 3,716,756.76		-\$ 3,074,884.46	-\$ 3,074,884.46	
Expenditures & Other Uses						
11-6000	11-Instruction	\$ 2,014,161.58		\$ 1,649,169.32	\$ 1,649,169.32	81.88%
12-6000	12-Library/Media	\$ 8,972.47		\$ 7,868.76	\$ 7,868.76	87.70%
13-6000	13-Professional Development	\$ 46,328.28		\$ 44,998.29	\$ 44,998.29	97.13%
21-6000	21-Instructional Administration	\$ 45,031.96		\$ 49,993.52	\$ 49,993.52	111.02%
23-6000	23-Campus Administration	\$ 204,294.94		\$ 168,692.10	\$ 168,692.10	82.57%
31-6000	31-Counseling	\$ 7,645.63		\$ 9,527.50	\$ 9,527.50	124.61%
33-6000	33-Health Services	\$ 2,828.35		\$ 1,740.52	\$ 1,740.52	61.54%
35-6000	35-Food Services	\$ 99,395.00		\$ 80,611.12	\$ 80,611.12	81.10%
36-6000	36-Extracurricular Activities	\$ 18,761.43		\$ 7,983.42	\$ 7,983.42	42.55%
41-6000	41-General Administration	\$ 148,929.44		\$ 121,835.09	\$ 121,835.09	81.81%
51-6000	51-Maintenance & Operations	\$ 930,707.71		\$ 687,612.00	\$ 687,612.00	73.88%
52-6000	52-Security	\$ 28,312.00		\$ 3,773.83	\$ 3,773.83	13.33%
53-6000	53-Data Processing Services	\$ 59,538.11		\$ 39,848.98	\$ 39,848.98	66.93%
61-6000	61-Community Services	\$ 69,547.23		\$ 53,490.45	\$ 53,490.45	76.91%
71-6000	71-Debt Service	\$ 1,464.47		\$ 901.21	\$ 901.21	61.54%
99-6000	99-Asset/Liability Expenses	\$ 20,833.42		\$ 20,833.35	\$ 20,833.35	100.00%
Total Expenditures & Other Uses		\$ 3,706,752.02		\$ 2,948,879.46	\$ 2,948,879.46	
Overall Total		-\$ 10,004.74		-\$ 126,005.00	-\$ 126,005.00	

Goodwater Montessori School Revenues and Expenditures

June 1 - 30, 2020

2019-2020 Revenue	
00-5744 Gifts and Bequests	\$ 469.75
00-5748 Field Trip	\$ -
00-5749 Misc Local Revenue	\$ (1,404.00)
00-5751 Food Service Activity	\$ -
00-5755 Activity Acct	\$ -
00-5811 State Per Capita	\$ 8,634.00
00-5812 State FSP	\$ 223,126.00
00-5819 Other Foundation School Program Act Revenues	\$ -
00-5829 State Matching	\$ -
00-5921 School Breakfast Program	\$ -
00-5922 National School Lunch Program	\$ -
00-5929 Federal Rev dist by TEA	\$ 7,060.00
Total Revenue	\$ 237,885.75
2019-2020 Expenditures	
11-Instruction	\$ 143,327.65
12-Library/Media	\$ 835.42
13-Professional Development	\$ 4,654.33
21-Instructional Administration	\$ 10,772.53
23-Campus Administration	\$ 14,804.07
31-Counseling	\$ 3,560.00
33-Health Services	\$ -
35-Food Services	\$ 2,188.61
36-Extracurricular Activities	\$ 40.19
41-General Administration	\$ 8,180.09
51-Maintenance & Operations	\$ 70,562.39
52-Security	\$ 3,201.92
53-Data Processing Services	\$ 4,636.87
61-Community Services	\$ 1,856.85
71-Debt Service	\$ -
99-Asset/Liability Expenses	\$ -
Total Expenditures	\$ 268,620.92
Difference in Revenue and Expenditures	\$ (30,735.17)

Income Statement

Parameters:

Level:	Function
Format:	Rollup
District(s):	246802-Goodwater Montessori School 246-802
Date Range:	06/01/2020 - 06/30/2020
Account Mask:	
Effective Date:	06/30/2020
Include Encumbrance:	No
Add Encum. To Totals:	No
Show History:	No

		Actual				
		Budget	Encumbrance	06/01 - 06/30	FY to 06/30/2020	Percent
Revenues & Other Sources						
00-5744	Gifts and Bequests	-\$ 30,878.92		-\$ 469.75	-\$ 29,243.76	94.70%
00-5748	Field Trip	\$ 0.00		\$ 0.00	\$ 0.00	0.00%
00-5749	Misc Local Revenue	-\$ 133,121.08		\$ 1,404.00	-\$ 104,997.25	78.87%
00-5751	Food Service Activity	-\$ 13,110.00		\$ 0.00	-\$ 10,109.91	77.12%
00-5755	Activity Acct	-\$ 2,429.00		\$ 0.00	-\$ 3,225.66	132.80%
00-5811	State Per Capita	-\$ 72,238.00		-\$ 8,634.00	-\$ 64,093.00	88.72%
00-5812	State FSP	-\$ 3,146,827.00		-\$ 223,126.00	-\$ 2,670,112.00	84.85%
00-5819	Other Foundation School Program Act Revenues	\$ 0.00		\$ 0.00	\$ 0.00	0.00%
00-5829	State Matching	-\$ 126,758.00		\$ 0.00	-\$ 44,517.55	35.12%
00-5921	School Breakfast Program	-\$ 25,490.00		\$ 0.00	-\$ 19,319.05	75.79%
00-5922	National School Lunch Program	-\$ 41,400.00		\$ 0.00	-\$ 40,280.75	97.30%
00-5929	Federal Rev dist by TEA	-\$ 124,504.76		-\$ 7,060.00	-\$ 88,985.53	71.47%
Total Revenues & Other Sources		-\$ 3,716,756.76		-\$ 237,885.75	-\$ 3,074,884.46	
Expenditures & Other Uses						
11-6000	11-Instruction	\$ 2,014,161.58		\$ 143,327.65	\$ 1,649,169.32	81.88%
12-6000	12-Library/Media	\$ 8,972.47		\$ 835.42	\$ 7,868.76	87.70%
13-6000	13-Professional Development	\$ 46,328.28		\$ 4,654.33	\$ 44,998.29	97.13%
21-6000	21-Instructional Administration	\$ 45,031.96		\$ 10,772.53	\$ 49,993.52	111.02%
23-6000	23-Campus Administration	\$ 204,294.94		\$ 14,804.07	\$ 168,692.10	82.57%
31-6000	31-Counseling	\$ 7,645.63		\$ 3,560.00	\$ 9,527.50	124.61%
33-6000	33-Health Services	\$ 2,828.35		\$ 0.00	\$ 1,740.52	61.54%
35-6000	35-Food Services	\$ 99,395.00		\$ 2,188.61	\$ 80,611.12	81.10%
36-6000	36-Extracurricular Activities	\$ 18,761.43		\$ 40.19	\$ 7,983.42	42.55%
41-6000	41-General Administration	\$ 148,929.44		\$ 8,180.09	\$ 121,835.09	81.81%
51-6000	51-Maintenance & Operations	\$ 930,707.71		\$ 70,562.39	\$ 687,612.00	73.88%
52-6000	52-Security	\$ 28,312.00		\$ 3,201.92	\$ 3,773.83	13.33%
53-6000	53-Data Processing Services	\$ 59,538.11		\$ 4,636.87	\$ 39,848.98	66.93%
61-6000	61-Community Services	\$ 69,547.23		\$ 1,856.85	\$ 53,490.45	76.91%
71-6000	71-Debt Service	\$ 1,464.47		\$ 0.00	\$ 901.21	61.54%
99-6000	99-Asset/Liability Expenses	\$ 20,833.42		\$ 0.00	\$ 20,833.35	100.00%
Total Expenditures & Other Uses		\$ 3,706,752.02		\$ 268,620.92	\$ 2,948,879.46	
Overall Total		-\$ 10,004.74		\$ 30,735.17	-\$ 126,005.00	

Goodwater Montessori School FY20 Cash Flow Analysis

	FY20	FY20	FY20	FY20	FY20	FY20	FY20	FY20	FY20	FY20
	9/30/2019	10/31/2019	11/30/2019	12/31/2019	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020
Cash In										
00-5744 Gifts and Bequests	526	323	1,673	323	1,159	14,234	7,984	\$ 654	\$ 1,899.23	\$ 469.75
00-5748 Field Trip	-	-	-	-	-	-	-	\$ -	\$ -	\$ -
00-5749 Misc Local Revenue	26,545	11,800	13,871	12,315	13,649	17,255	10,723	\$ 1,242	\$ (998.78)	\$ (1,404.00)
00-5751 Food Service Activity	2,091	1,541	2,026	1,616	2,346	-	491	\$ -	\$ -	\$ -
00-5755 Activity Acct	694	43	1,982	-	448	-	60	\$ -	\$ -	\$ -
00-5811 State Per Capita	-	11,457	4,345	8,469	6,863	6,863	4,428	\$ 4,400	\$ 8,634.00	\$ 8,634.00
00-5812 State FSP	697,897	550,345	289,221	128,913	129,270	125,731	124,746	\$ 241,481	\$ 159,382.00	\$ 223,126.00
00-5819 Other Foundation School Program Act	-	-	-	-	-	-	-	\$ -	\$ -	\$ -
00-5829 State Matching	-	-	-	-	37,449	-	-	\$ -	\$ 7,068	\$ -
00-5921 School Breakfast Program	-	-	-	2,660	4,990	3,258	6,822	\$ -	\$ 1,588.58	\$ -
00-5922 National School Lunch Program	-	-	-	4,705	9,039	8,464	15,193	\$ -	\$ 2,878.51	\$ -
00-5929 Federal Rev dist by TEA	4,037	-	-	6,817	35,262	-	7,137	\$ 28,673	\$ -	\$ 7,060.00
Actual Cash In	\$ 731,790	\$ 575,508	\$ 313,117	\$ 165,817	\$ 240,475	\$ 175,806	\$ 177,584	\$ 283,517.98	\$ 173,383.54	\$ 237,885.75
Total Cash In	\$ 731,790	\$ 575,508	\$ 313,117	\$ 165,817	\$ 240,475	\$ 175,806	\$ 177,584	\$ 283,517.98	\$ 173,383.54	\$ 237,885.75

	9/30/2019	10/31/2019	11/30/2019	12/31/2019	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020
Cash Out										
11-Instruction	167,239	194,043	173,073	217,663	146,464	164,625	156,089	\$ 144,080.41	\$ 142,565.06	\$ 143,327.65
12-Library/Media	1,019	854	285	219	1,350	196	1,212	\$ 1,003.35	\$ 894.36	\$ 835.42
13-Professional Development	-	-	2,403	5,410	8,231	7,842	4,292	\$ 5,824.75	\$ 6,341.09	\$ 4,654.33
21-Instructional Administration	224	-	2,505	3,775	1,095	1,638	8,032	\$ 12,382.19	\$ 9,570.76	\$ 10,772.53
23-Campus Administration	25,538	16,370	15,130	15,304	18,089	12,832	15,543	\$ 19,500.08	\$ 15,584.21	\$ 14,804.07
31-Counseling	-	-	-	350	-	2,678	1,678	\$ 718.75	\$ 543.75	\$ 3,560.00
33-Health Services	166	-	-	1,232	301	41	-	\$ -	\$ -	\$ -
35-Food Services	11,203	10,160	2,424	9,988	2,405	30,453	2,267	\$ 7,364.12	\$ 2,158.56	\$ 2,188.61
36-Extracurricular Activities	2,965	1,916	-	1,515	367	308	673	\$ 199.95	\$ -	\$ 40.19
41-General Administration	8,248	8,889	8,599	8,080	28,504	10,484	11,264	\$ 16,902.23	\$ 12,684.03	\$ 8,180.09
51-Maintenance & Operations	65,481	67,121	74,112	72,478	68,238	73,404	69,800	\$ 65,831.83	\$ 60,584.21	\$ 70,562.39
52-Security	174	-	-	304	43	51	-	\$ -	\$ -	\$ 3,201.92
53-Data Processing Services	2,754	4,637	4,637	4,637	4,637	-	4,637	\$ 4,636.87	\$ 4,636.87	\$ 4,636.87
61-Community Services	8,601	5,265	6,843	4,561	4,701	6,290	5,950	\$ 6,326.35	\$ 3,096.55	\$ 1,856.85
71-Debt Service	840	-	61	0	-	-	-	\$ -	\$ -	\$ -
99-Asset/Liability Expenses	4,167	4,167	4,167	-	-	-	-	\$ -	\$ 8,333.34	\$ -
Actual Cash Out	\$ 298,616	\$ 313,421	\$ 294,238	\$ 345,516	\$ 284,424	\$ 310,842	\$ 281,437	\$ 284,770.88	\$ 266,992.79	\$ 268,620.92
Total Cash Out	\$ 298,616	\$ 313,421	\$ 294,238	\$ 345,516	\$ 284,424	\$ 310,842	\$ 281,437	\$ 284,770.88	\$ 266,992.79	\$ 268,620.92

How Much Cash Do We Have?	9/30/2019	10/31/2019	11/30/2019	12/31/2019	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020
Net Cash Change For Each Month	\$ 433,173	\$ 262,087	\$ 18,879	\$ (179,699)	\$ (43,949)	\$ (135,036)	\$ (103,852)	\$ (1,253)	\$ (93,609)	\$ (30,735)

Questions I Need to Answer

Cash at the Beginning of Month	\$ 91,681	\$ 434,155	\$ 711,484	\$ 709,963	\$ 528,431	\$ 449,961	\$ 352,922	199,281	557,876	470,251
Minimum Is To Have This Amount EOM	\$ 456,997	\$ 456,997	\$ 456,997	\$ 456,997	\$ 456,997	\$ 456,997	\$ 456,997	456,996.82	456,996.82	456,996.82
Target Is To Have This Amount EOM	\$ 1,117,103	\$ 1,117,103	\$ 1,117,103	\$ 1,117,103	\$ 1,117,103	\$ 1,117,103	\$ 1,117,103	1,117,103.35	1,117,103.35	1,117,103.35
DCoH Minimum Threshold 45x	45	45	45	45	45	45	45	45	45	45
DCoH Target 110x	110	110	110	110	110	110	110	110	110	110
Days Cash on Hand Actual (Month End)	42.75	70.06	69.91	52.03	44.31	34.75	19.62	54.93	46.31	44.05
Responses to My Cash Flow Plan										
Cash Balance Increase (Decrease Cash By)	\$ 433,173	\$ 262,087	\$ 18,879	\$ (179,699)	\$ (43,949)	\$ (135,036)	\$ (103,852)	\$ (1,253)	\$ (93,609)	\$ (30,735)
Hit (Missed) Minimum EOM Amount By	\$ (22,842)	\$ 254,487	\$ 252,966	\$ 71,434	\$ (7,036)	\$ (104,075)	\$ (257,716)	\$ 100,879	\$ 13,254	\$ (9,698)
Hit (Missed) Target EOM Amount By	\$ (682,948)	\$ (405,619)	\$ (407,140)	\$ (588,672)	\$ (667,142)	\$ (764,181)	\$ (917,822)	\$ (559,227)	\$ (646,853)	\$ (669,804)
Hit (Missed) DCoH Minimum Threshold 45x Actual	(2.25)	25.06	24.91	7.03	(0.69)	(10.25)	(25.38)	9.93	1.31	(0.95)
Hit (Missed)DCoH Target 110x Actual	(67.25)	(39.94)	(40.09)	(57.97)	(65.69)	(75.25)	(90.38)	(55.07)	(63.69)	(65.95)
DCoH Minimum Met (Yes or No)	No	Yes	Yes	Yes	No	No	No	Yes	Yes	No
DCoH Target Met (Yes or No)	No	No	No	No	No	No	No	No	No	No
Cash at the End of Month	\$ 434,155	\$711,484	\$ 709,963	\$528,431	\$ 449,961	\$ 352,922	\$ 199,281	557,876	470,251	447,299

Annual Expenditure Budget 3,706,752.02
 Annual Expenditure Target 3,706,752.02



Director of Special Education Board Report
Cheniese Armstrong Siko

Plan SpEd services during Remote Instruction 2020-2021

- Geared towards support for families and consideration for individual situations
- Less weekly Zoom check-ins. Giving support through videos, paper materials and modeled instruction.
- Finding ways to differentiate and meet different families needs as they arise
- Consistent scheduling methods, clearer communication with families on scheduling issues and more internal communication based on questionnaire feedback

SpEd numbers and Data

- SpEd students: 46
 - SpEd service minutes:
 - Special Education Resource Minutes: 2,275
 - Speech minutes per week: 1,020
 - Occupational Therapy minutes per week: 270
 - Counseling minutes per week: 140
 - Dyslexia minutes per week: 345
 - Total overall SpEd minutes per week: 4,050
- 504 students: 22
 - 504 service minutes per week: 400
- ESL students: 33
 - ESL service minutes per week: 990
- Current number of initial Consents for Evaluation to be completed in the fall, upon return to in-person: 10

Instruction & Delivery



Task Force for Instruction and Delivery

Sandy Worcester, John Hooper, Crystal Hughes,
Randie Piscitello, Sharon Garcia, Andrea Norris,
Jasmine Bell, Abbie Park

Thursday, July 23, 2020
3:00 PM

Overview

- Staff Survey Results
- Dual - Learning Model: On-Campus and Remote
 - Remote Montessori Instruction
 - Student Engagement
 - Family Support
 - Staff Support



Staff Survey Results

July 3, 2020

76% of instructional and support staff response rate

- Health and personal safety are priorities
- Staff would like to see clear guidelines, expectations and, policies, for instruction and for student engagement
- Frequent communication from administration to support the planning and prep processes
- A fall focus on enhancing engagement, learning, and accountability



Staff Survey Results

July 3, 2020

Spring Instruction

- Google Classroom and Zoom worked well this spring
- Study Island provided analytics but did not provide enough lesson content
- Staff felt spring instruction lacked a connection to authentic Montessori work
- Technology is needed to support a more robust online learning experience
- Parent/caregiver support will help promote student engagement



Staff Survey Results

July 3, 2020

Spring Staffing

- Remote-learning roles for assistants should utilize their unique capabilities
- Professional development should focus on enhancing technology capabilities and teaching practice

Survey results will inform COVID-19
Fall instructional planning process



The Goodwater Montessori Fall Instruction

100% On-Campus
Synchronous Instruction
(required by TEA)

AND

100% Remote
Asynchronous Instruction



The Goodwater Montessori Fall Instruction

Committed to:

- Strengthening the relationships and connections within the Goodwater learning community
- Providing a high quality Montessori educational experience that is aligned to the Texas Essential Knowledge Standards (TEKS)
- Offering a choice of safe and healthy learning environments with equitable access



The Goodwater Montessori Fall Instruction

On-campus in-person instruction:

- Montessori instruction, in the classroom 5 days a week, includes instruction substantially similar to previous instruction while considering state and federal safety and health guidelines and school policies.
- Classroom instruction and student work are designed to be transferable to remote instruction.

Remote Instruction:

- Remote Montessori instruction includes daily asynchronous self-paced engagement via video lessons and guided assignments and synchronous instructional components.
- There is an expectation of **evidence of daily student engagement**.
- Guides will provide student work feedback and family support. Curriculum planning will help make any transition to on-campus more seamless.

Remote Instruction

TEA requires evidence of daily student work engagement for remote learners

PK3 90 daily minutes

PK4-5th grade 180 daily minutes

6th-8th grade 240 daily minutes

What does required engagement look like?

Guide observation of learning progress

Submitted work assignments

Synchronous learning attendance

Guides provide instructional content for students to meet TEA work requirements

Guides provide individual weekly feedback on student work

Guides and assistants provide instructional support for families

School will provide tech access to students

The Goodwater Montessori Fall Instruction

Montessori Instruction....but Remote

- Daily synchronous instruction via Zoom and daily asynchronous lessons and activities via Google Classroom
- Video Montessori lessons with daily guided follow-up work assignments and supplemental online learning through platforms like IXL and ReadWorks
- Google Classroom integration that provides consistent, well communicated schedules and work requirements
- Clearly communicated student daily engagement expectations
- Student accountability for completing daily work
- Daily participation in consistent weekly schedule
- Progress monitoring and face-to-face virtual support for students and families
- Working to supply families with the tech and materials needed for remote learning
- Special Education support to tailor the educational experience to meet the needs of each student

The Goodwater Montessori Fall Instruction

Successful implementation includes:

- Parent communication and support
- Volunteer help to make take-home materials
- A collaborative curricular approach and technology training to support staff implement a distance learning program



The Goodwater Montessori Fall Instruction

The Instruction and Delivery Task Force is continuing to plan for upcoming school year.

Future Parent Information Nights will provide more information about schedules and what to expect.

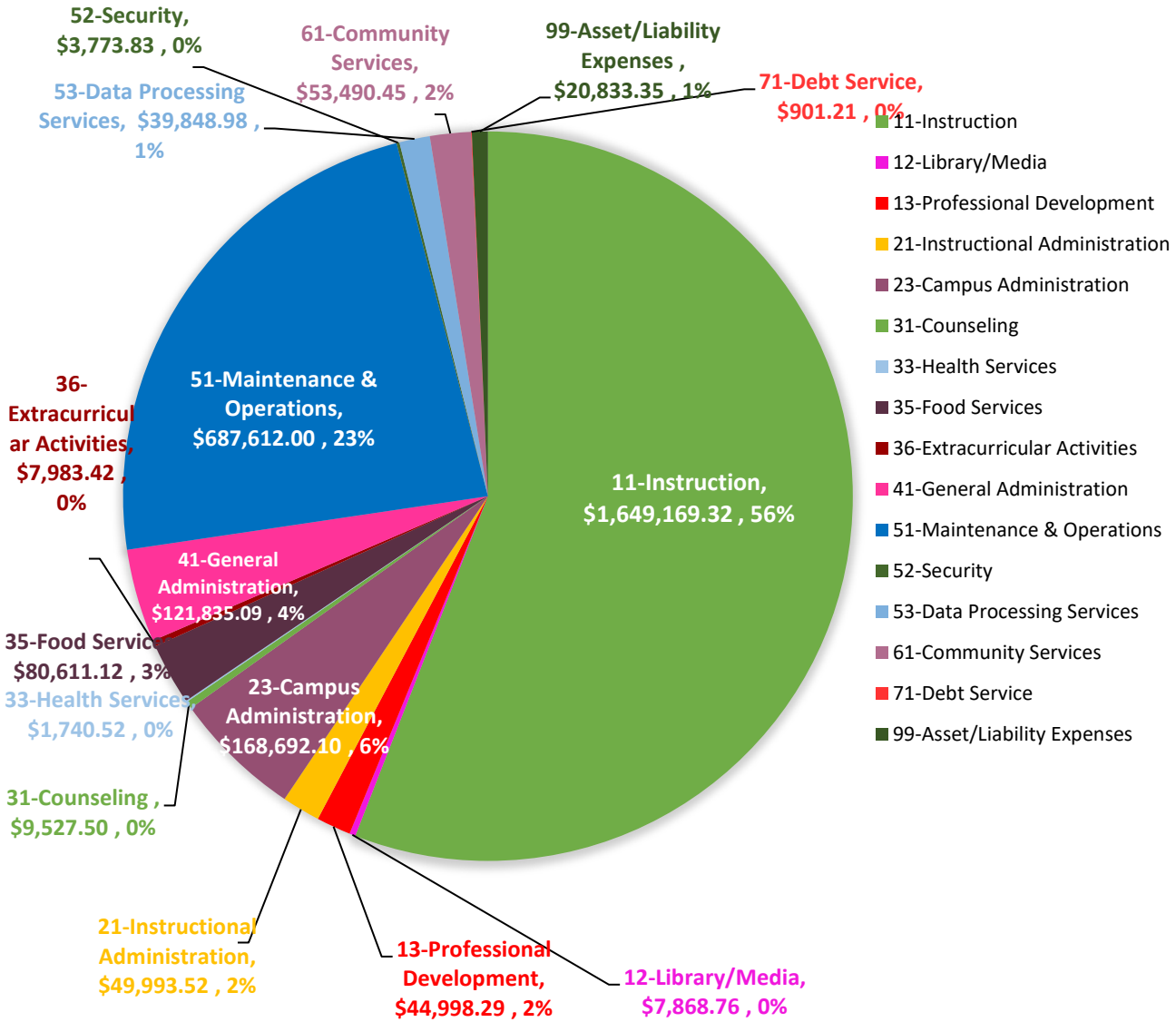




GMS
Financial Data Package
6.1.2020 to 6.30.2020

Goodwater Montessori School Revenues and Expenditures
September 1, 2019 - June 30, 2020

2019-2020 Revenue	
00-5744 Gifts and Bequests	\$ 29,243.76
00-5748 Field Trip	\$ -
00-5749 Misc Local Revenue	\$ 104,997.25
00-5751 Food Service Activity	\$ 10,109.91
00-5755 Activity Acct	\$ 3,225.66
00-5811 State Per Capita	\$ 64,093.00
00-5812 State FSP	\$ 2,670,112.00
00-5819 Other Foundation School Program Act Revenue	\$ -
00-5829 State Matching	\$ 44,517.55
00-5921 School Breakfast Program	\$ 19,319.05
00-5922 National School Lunch Program	\$ 40,280.75
00-5929 Federal Rev dist by TEA	\$ 88,985.53
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2019-2020 Expenditures	
11-Instruction	\$ 1,649,169.32
12-Library/Media	\$ 7,868.76
13-Professional Development	\$ 44,998.29
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71-Debt Service	\$ 901.21
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Difference in Revenue and Expenditures	\$ 126,005.00



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Include Encumbrance:	No
Add Encum. To Totals:	No
Show History:	No

		Actual				
		Budget	Encumbrance	09/01 - 06/30	FY to 06/30/2020	Percent
Revenues & Other Sources						
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00-5751	Food Service Activity	-\$ 13,110.00		-\$ 10,109.91	-\$ 10,109.91	77.12%
00-5755	Activity Acct	-\$ 2,429.00		-\$ 3,225.66	-\$ 3,225.66	132.80%
00-5811	State Per Capita	-\$ 72,238.00		-\$ 64,093.00	-\$ 64,093.00	88.72%
00-5812	State FSP	-\$ 3,146,827.00		-\$ 2,670,112.00	-\$ 2,670,112.00	84.85%
00-5819	Other Foundation School Program Act Revenues	\$ 0.00		\$ 0.00	\$ 0.00	0.00%
00-5829	State Matching	-\$ 126,758.00		-\$ 44,517.55	-\$ 44,517.55	35.12%
00-5921	School Breakfast Program	-\$ 25,490.00		-\$ 19,319.05	-\$ 19,319.05	75.79%
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12-6000	12-Library/Media	\$ 8,972.47		\$ 7,868.76	\$ 7,868.76	87.70%
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21-6000	21-Instructional Administration	\$ 45,031.96		\$ 49,993.52	\$ 49,993.52	111.02%
23-6000	23-Campus Administration	\$ 204,294.94		\$ 168,692.10	\$ 168,692.10	82.57%
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33-6000	33-Health Services	\$ 2,828.35		\$ 1,740.52	\$ 1,740.52	61.54%
35-6000	35-Food Services	\$ 99,395.00		\$ 80,611.12	\$ 80,611.12	81.10%
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51-6000	51-Maintenance & Operations	\$ 930,707.71		\$ 687,612.00	\$ 687,612.00	73.88%
52-6000	52-Security	\$ 28,312.00		\$ 3,773.83	\$ 3,773.83	13.33%
53-6000	53-Data Processing Services	\$ 59,538.11		\$ 39,848.98	\$ 39,848.98	66.93%
61-6000	61-Community Services	\$ 69,547.23		\$ 53,490.45	\$ 53,490.45	76.91%
71-6000	71-Debt Service	\$ 1,464.47		\$ 901.21	\$ 901.21	61.54%
99-6000	99-Asset/Liability Expenses	\$ 20,833.42		\$ 20,833.35	\$ 20,833.35	100.00%
Total Expenditures & Other Uses		\$ 3,706,752.02		\$ 2,948,879.46	\$ 2,948,879.46	
Overall Total		-\$ 10,004.74		-\$ 126,005.00	-\$ 126,005.00	

Goodwater Montessori School Revenues and Expenditures

June 1 - 30, 2020

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00-5829 State Matching	\$ -
00-5921 School Breakfast Program	\$ -
00-5922 National School Lunch Program	\$ -
00-5929 Federal Rev dist by TEA	\$ 7,060.00
Total Revenue	\$ 237,885.75
2019-2020 Expenditures	
11-Instruction	\$ 143,327.65
12-Library/Media	\$ 835.42
13-Professional Development	\$ 4,654.33
21-Instructional Administration	\$ 10,772.53
23-Campus Administration	\$ 14,804.07
31-Counseling	\$ 3,560.00
33-Health Services	\$ -
35-Food Services	\$ 2,188.61
36-Extracurricular Activities	\$ 40.19
41-General Administration	\$ 8,180.09
51-Maintenance & Operations	\$ 70,562.39
52-Security	\$ 3,201.92
53-Data Processing Services	\$ 4,636.87
61-Community Services	\$ 1,856.85
71-Debt Service	\$ -
99-Asset/Liability Expenses	\$ -
Total Expenditures	\$ 268,620.92
Difference in Revenue and Expenditures	\$ (30,735.17)

Income Statement

Parameters:

Level:	Function
Format:	Rollup
District(s):	246802-Goodwater Montessori School 246-802
Date Range:	06/01/2020 - 06/30/2020
Account Mask:	
Effective Date:	06/30/2020
Include Encumbrance:	No
Add Encum. To Totals:	No
Show History:	No

		Actual				
		Budget	Encumbrance	06/01 - 06/30	FY to 06/30/2020	Percent
Revenues & Other Sources						
00-5744	Gifts and Bequests	-\$ 30,878.92		-\$ 469.75	-\$ 29,243.76	94.70%
00-5748	Field Trip	\$ 0.00		\$ 0.00	\$ 0.00	0.00%
00-5749	Misc Local Revenue	-\$ 133,121.08		\$ 1,404.00	-\$ 104,997.25	78.87%
00-5751	Food Service Activity	-\$ 13,110.00		\$ 0.00	-\$ 10,109.91	77.12%
00-5755	Activity Acct	-\$ 2,429.00		\$ 0.00	-\$ 3,225.66	132.80%
00-5811	State Per Capita	-\$ 72,238.00		-\$ 8,634.00	-\$ 64,093.00	88.72%
00-5812	State FSP	-\$ 3,146,827.00		-\$ 223,126.00	-\$ 2,670,112.00	84.85%
00-5819	Other Foundation School Program Act Revenues	\$ 0.00		\$ 0.00	\$ 0.00	0.00%
00-5829	State Matching	-\$ 126,758.00		\$ 0.00	-\$ 44,517.55	35.12%
00-5921	School Breakfast Program	-\$ 25,490.00		\$ 0.00	-\$ 19,319.05	75.79%
00-5922	National School Lunch Program	-\$ 41,400.00		\$ 0.00	-\$ 40,280.75	97.30%
00-5929	Federal Rev dist by TEA	-\$ 124,504.76		-\$ 7,060.00	-\$ 88,985.53	71.47%
Total Revenues & Other Sources		-\$ 3,716,756.76		-\$ 237,885.75	-\$ 3,074,884.46	
Expenditures & Other Uses						
11-6000	11-Instruction	\$ 2,014,161.58		\$ 143,327.65	\$ 1,649,169.32	81.88%
12-6000	12-Library/Media	\$ 8,972.47		\$ 835.42	\$ 7,868.76	87.70%
13-6000	13-Professional Development	\$ 46,328.28		\$ 4,654.33	\$ 44,998.29	97.13%
21-6000	21-Instructional Administration	\$ 45,031.96		\$ 10,772.53	\$ 49,993.52	111.02%
23-6000	23-Campus Administration	\$ 204,294.94		\$ 14,804.07	\$ 168,692.10	82.57%
31-6000	31-Counseling	\$ 7,645.63		\$ 3,560.00	\$ 9,527.50	124.61%
33-6000	33-Health Services	\$ 2,828.35		\$ 0.00	\$ 1,740.52	61.54%
35-6000	35-Food Services	\$ 99,395.00		\$ 2,188.61	\$ 80,611.12	81.10%
36-6000	36-Extracurricular Activities	\$ 18,761.43		\$ 40.19	\$ 7,983.42	42.55%
41-6000	41-General Administration	\$ 148,929.44		\$ 8,180.09	\$ 121,835.09	81.81%
51-6000	51-Maintenance & Operations	\$ 930,707.71		\$ 70,562.39	\$ 687,612.00	73.88%
52-6000	52-Security	\$ 28,312.00		\$ 3,201.92	\$ 3,773.83	13.33%
53-6000	53-Data Processing Services	\$ 59,538.11		\$ 4,636.87	\$ 39,848.98	66.93%
61-6000	61-Community Services	\$ 69,547.23		\$ 1,856.85	\$ 53,490.45	76.91%
71-6000	71-Debt Service	\$ 1,464.47		\$ 0.00	\$ 901.21	61.54%
99-6000	99-Asset/Liability Expenses	\$ 20,833.42		\$ 0.00	\$ 20,833.35	100.00%
Total Expenditures & Other Uses		\$ 3,706,752.02		\$ 268,620.92	\$ 2,948,879.46	
Overall Total		-\$ 10,004.74		\$ 30,735.17	-\$ 126,005.00	

Goodwater Montessori School FY20 Cash Flow Analysis

	FY20	FY20	FY20	FY20	FY20	FY20	FY20	FY20	FY20	FY20
	9/30/2019	10/31/2019	11/30/2019	12/31/2019	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020
Cash In										
00-5744 Gifts and Bequests	526	323	1,673	323	1,159	14,234	7,984	\$ 654	\$ 1,899.23	\$ 469.75
00-5748 Field Trip	-	-	-	-	-	-	-	\$ -	\$ -	\$ -
00-5749 Misc Local Revenue	26,545	11,800	13,871	12,315	13,649	17,255	10,723	\$ 1,242	\$ (998.78)	\$ (1,404.00)
00-5751 Food Service Activity	2,091	1,541	2,026	1,616	2,346	-	491	\$ -	\$ -	\$ -
00-5755 Activity Acct	694	43	1,982	-	448	-	60	\$ -	\$ -	\$ -
00-5811 State Per Capita	-	11,457	4,345	8,469	6,863	6,863	4,428	\$ 4,400	\$ 8,634.00	\$ 8,634.00
00-5812 State FSP	697,897	550,345	289,221	128,913	129,270	125,731	124,746	\$ 241,481	\$ 159,382.00	\$ 223,126.00
00-5819 Other Foundation School Program Act	-	-	-	-	-	-	-	\$ -	\$ -	\$ -
00-5829 State Matching	-	-	-	-	37,449	-	-	\$ -	\$ 7,068	\$ -
00-5921 School Breakfast Program	-	-	-	2,660	4,990	3,258	6,822	\$ -	\$ 1,588.58	\$ -
00-5922 National School Lunch Program	-	-	-	4,705	9,039	8,464	15,193	\$ -	\$ 2,878.51	\$ -
00-5929 Federal Rev dist by TEA	4,037	-	-	6,817	35,262	-	7,137	\$ 28,673	\$ -	\$ 7,060.00
Actual Cash In	\$ 731,790	\$ 575,508	\$ 313,117	\$ 165,817	\$ 240,475	\$ 175,806	\$ 177,584	\$ 283,517.98	\$ 173,383.54	\$ 237,885.75
Total Cash In	\$ 731,790	\$ 575,508	\$ 313,117	\$ 165,817	\$ 240,475	\$ 175,806	\$ 177,584	\$ 283,517.98	\$ 173,383.54	\$ 237,885.75

	9/30/2019	10/31/2019	11/30/2019	12/31/2019	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020
Cash Out										
11-Instruction	167,239	194,043	173,073	217,663	146,464	164,625	156,089	\$ 144,080.41	\$ 142,565.06	\$ 143,327.65
12-Library/Media	1,019	854	285	219	1,350	196	1,212	\$ 1,003.35	\$ 894.36	\$ 835.42
13-Professional Development	-	-	2,403	5,410	8,231	7,842	4,292	\$ 5,824.75	\$ 6,341.09	\$ 4,654.33
21-Instructional Administration	224	-	2,505	3,775	1,095	1,638	8,032	\$ 12,382.19	\$ 9,570.76	\$ 10,772.53
23-Campus Administration	25,538	16,370	15,130	15,304	18,089	12,832	15,543	\$ 19,500.08	\$ 15,584.21	\$ 14,804.07
31-Counseling	-	-	-	350	-	2,678	1,678	\$ 718.75	\$ 543.75	\$ 3,560.00
33-Health Services	166	-	-	1,232	301	41	-	\$ -	\$ -	\$ -
35-Food Services	11,203	10,160	2,424	9,988	2,405	30,453	2,267	\$ 7,364.12	\$ 2,158.56	\$ 2,188.61
36-Extracurricular Activities	2,965	1,916	-	1,515	367	308	673	\$ 199.95	\$ -	\$ 40.19
41-General Administration	8,248	8,889	8,599	8,080	28,504	10,484	11,264	\$ 16,902.23	\$ 12,684.03	\$ 8,180.09
51-Maintenance & Operations	65,481	67,121	74,112	72,478	68,238	73,404	69,800	\$ 65,831.83	\$ 60,584.21	\$ 70,562.39
52-Security	174	-	-	304	43	51	-	\$ -	\$ -	\$ 3,201.92
53-Data Processing Services	2,754	4,637	4,637	4,637	4,637	-	4,637	\$ 4,636.87	\$ 4,636.87	\$ 4,636.87
61-Community Services	8,601	5,265	6,843	4,561	4,701	6,290	5,950	\$ 6,326.35	\$ 3,096.55	\$ 1,856.85
71-Debt Service	840	-	61	0	-	-	-	\$ -	\$ -	\$ -
99-Asset/Liability Expenses	4,167	4,167	4,167	-	-	-	-	\$ -	\$ 8,333.34	\$ -
Actual Cash Out	\$ 298,616	\$ 313,421	\$ 294,238	\$ 345,516	\$ 284,424	\$ 310,842	\$ 281,437	\$ 284,770.88	\$ 266,992.79	\$ 268,620.92
Total Cash Out	\$ 298,616	\$ 313,421	\$ 294,238	\$ 345,516	\$ 284,424	\$ 310,842	\$ 281,437	\$ 284,770.88	\$ 266,992.79	\$ 268,620.92

How Much Cash Do We Have?	9/30/2019	10/31/2019	11/30/2019	12/31/2019	1/31/2020	2/29/2020	3/31/2020	4/30/2020	5/31/2020	6/30/2020
Net Cash Change For Each Month	\$ 433,173	\$ 262,087	\$ 18,879	\$ (179,699)	\$ (43,949)	\$ (135,036)	\$ (103,852)	\$ (1,253)	\$ (93,609)	\$ (30,735)

Questions I Need to Answer

Cash at the Beginning of Month	\$ 91,681	\$ 434,155	\$ 711,484	\$ 709,963	\$ 528,431	\$ 449,961	\$ 352,922	199,281	557,876	470,251
Minimum Is To Have This Amount EOM	\$ 456,997	\$ 456,997	\$ 456,997	\$ 456,997	\$ 456,997	\$ 456,997	\$ 456,997	456,996.82	456,996.82	456,996.82
Target Is To Have This Amount EOM	\$ 1,117,103	\$ 1,117,103	\$ 1,117,103	\$ 1,117,103	\$ 1,117,103	\$ 1,117,103	\$ 1,117,103	1,117,103.35	1,117,103.35	1,117,103.35
DCoH Minimum Threshold 45x	45	45	45	45	45	45	45	45	45	45
DCoH Target 110x	110	110	110	110	110	110	110	110	110	110
Days Cash on Hand Actual (Month End)	42.75	70.06	69.91	52.03	44.31	34.75	19.62	54.93	46.31	44.05
Responses to My Cash Flow Plan										
Cash Balance Increase (Decrease Cash By)	\$ 433,173	\$ 262,087	\$ 18,879	\$ (179,699)	\$ (43,949)	\$ (135,036)	\$ (103,852)	\$ (1,253)	\$ (93,609)	\$ (30,735)
Hit (Missed) Minimum EOM Amount By	\$ (22,842)	\$ 254,487	\$ 252,966	\$ 71,434	\$ (7,036)	\$ (104,075)	\$ (257,716)	\$ 100,879	\$ 13,254	\$ (9,698)
Hit (Missed) Target EOM Amount By	\$ (682,948)	\$ (405,619)	\$ (407,140)	\$ (588,672)	\$ (667,142)	\$ (764,181)	\$ (917,822)	\$ (559,227)	\$ (646,853)	\$ (669,804)
Hit (Missed) DCoH Minimum Threshold 45x Actual	(2.25)	25.06	24.91	7.03	(0.69)	(10.25)	(25.38)	9.93	1.31	(0.95)
Hit (Missed)DCoH Target 110x Actual	(67.25)	(39.94)	(40.09)	(57.97)	(65.69)	(75.25)	(90.38)	(55.07)	(63.69)	(65.95)
DCoH Minimum Met (Yes or No)	No	Yes	Yes	Yes	No	No	No	Yes	Yes	No
DCoH Target Met (Yes or No)	No	No	No	No	No	No	No	No	No	No
Cash at the End of Month	\$ 434,155	\$711,484	\$ 709,963	\$528,431	\$ 449,961	\$ 352,922	\$ 199,281	557,876	470,251	447,299

Annual Expenditure Budget 3,706,752.02
 Annual Expenditure Target 3,706,752.02

**AMENDED BYLAWS
OF
WilCo Montessori Partners, Inc.**

ARTICLE I

Offices

Section 1. Principal Office. WilCo Montessori Partners, a Texas non-profit corporation (hereinafter called the "Corporation"), shall be located in Georgetown, TX or such other place as the Board of Directors may from time to time determine.

Section 2. Other Offices. The Corporation may also have offices at such other places, both within and without the Georgetown, TX office, as the Board of Directors may from time to time determine or the business of the Corporation may require.

ARTICLE II

Purpose

The Corporation is organized under and by virtue of the laws of the State of Texas concerning nonprofit corporations and shall have and may exercise all of the rights, powers, privileges, and immunities granted to such corporations by those laws, as amended from time to time, subject to the restrictions and limitations contained in the Certificate of Formation for the Corporation filed with the Secretary of State dated December 10, 2013 (the "Certificate") and these Bylaws, as such Certificate and these Bylaws are amended from time to time. Further, the Corporation is organized and shall be operated exclusively for charitable, scientific, and educational purposes and shall at the time qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code") and the "Regulations" as promulgated under the Code as they now exist or as they may hereafter be amended (the "Regulations"). Within the scope of the foregoing purposes, but not by way of limitation thereof, the Corporation is organized to promote and support Montessori education as a research-based approach to education. The Corporation seeks to accomplish this purpose by founding and operating open-enrollment, public charter schools. The Board of Directors shall serve in the capacity to fulfill the following duties: adopting or amending of budgets, directing the disposition of and safe keeping of public records, adopting policies of charter school operations, approving audit reports, hearing of grievances. The Board of Directors retains the initial and final authority to select, employ, direct, evaluate, renew, terminate, or set compensation for the Superintendent/CEO.

Deleted: Head of School

ARTICLE III

Members

The Corporation shall have no members.

ARTICLE IV

Board of Directors

Section 1. Powers. The business and affairs of the Corporation shall be managed by or under the direction of the Board of Directors, which may exercise all such powers of the Corporation and do all such lawful acts and things as are not prohibited by statute or by the Certificate of Formation or these Bylaws.

Section 2. Number and Election. The number of Directors which shall constitute the entire Board of Directors shall be at least three (3) and no more than nine (9), or such other number as may be determined from time to time by amendment of these Bylaws; but in no event shall the number of Directors that shall constitute the entire Board of Directors be less than three (3). No decrease in the number of directors shall have the effect of shortening the term of any incumbent Director. The Directors shall be elected (each for a three-year term) by the affirmative vote of a majority of the then members of the Board of Directors at the annual meeting of the Board of Directors, except as provided in Section 3 hereof, and each Director elected shall hold office until his/her successor is elected and qualified or until his/her earlier resignation or removal. Directors may be re-elected to successive terms. Directors must be residents of the State of Texas.

Section 3. Qualifications of Directors. All directors, regardless of the total number of Directors, shall be qualified voters in the state of Texas as required by Texas Education Code Section 12.1202. Further, under no circumstance will a Director or Officer have a felony conviction record or have been convicted of a misdemeanor involving crimes of moral turpitude.

Section 4. Nepotism. At no time may two or more relatives related within the third degree of consanguinity or affinity serve concurrently on the Board of Directors. Further, at no time may a director be related within the third degree of consanguinity or affinity to an individual employed by the Corporation or any entity affiliated with the Corporation.

Section 5. Vacancies. Any vacancy occurring on the Board of Directors (including a vacancy resulting from an increase in the number of Directors) may be filled by the affirmative vote of a majority of the then members of the Board of Directors, although less than a quorum, or by a sole remaining Director, and each Director so elected shall hold office until his/her successor is elected and qualified or his/her earlier resignation or removal.

Section 6. Resignation and Removal of Directors. Any Director may resign at any time. Such resignation shall be made in writing and shall take effect at the time specified therein, or, if no time is specified, at the time of its receipt by the President or Secretary. The acceptance of a resignation shall not be necessary to make it effective. Directors may be removed with or without cause, at any meeting of the Board of Directors duly called and at which a quorum is present, by a majority of the votes cast at such meeting.

Section 7. Regular Meetings. The Board of Directors may provide by resolution the date, time and place for the holding of regular meetings, other than the annual meeting of the Board of Directors, without other notice than such resolution. The Board of Directors shall generally plan to meet monthly.

Meetings of the Board of Directors or any Board Committee shall be conducted in accordance with applicable provisions of the Texas Education Code and of the Texas Open Meetings Act as codified in Chapter 551 of the Texas Government Code. At no time shall a quorum of the full Board of Directors meet to deliberate any issue or business of the Corporation without posting notice of a meeting as required by law. Directors shall normally attend all meetings in person, but may attend by alternate means only if circumstances warrant and the meeting is held in express accordance with the Texas Open Meetings law.

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Section 8. Closed Meetings. When conducting business relating in any way to the operations or affairs of the Corporation's open-enrollment charter schools, the Board may meet in a meeting closed to the public to deliberate on those matters specified in the Texas Open Meetings Act as proper for closed meetings, including but not limited to consultation with attorney, real estate, prospective gifts or donations, personnel matters, security personnel or devices, and discipline of a student.

Section 9. Quorum and Vote at Meetings. At any meeting of the Board of Directors, a majority of the Directors in office shall be necessary and sufficient to constitute a quorum for the transaction of all business. A majority of the votes cast at a meeting of the Board of Directors, duly called and at which a quorum is present, shall be sufficient to take or authorize action upon any matter which may properly come before the meeting, unless the concurrence of a greater proportion is required for such action by statute, the Certificate of Formation, or these Bylaws. If, at any meeting of the Board of Directors, there shall be less than a quorum present, a majority of those present may adjourn the meeting, without further notice, from time to time until a quorum shall be present.

Section 10. Order of Business. At regular meetings of the Board, the order of business shall be established in an Agenda approved by the President and as presented in the notice of the meetings; however, the President may modify the order of business. The agenda shall identify all matters to be presented to and considered by the Board. Matters not disclosed in the agenda and meeting notice available to the public shall not be deliberated or be considered by the Board, except as permitted by the Texas Open Meetings Act.

Section 11. Video-conference Meetings. As permitted by law, members of the Board of Directors or any committee designated by the Board may participate in a meeting of such Board or committee by means of video-conference or similar video communications equipment by means of which all persons participating in the meeting can see and hear each other. Such participation in a meeting shall constitute presence in person at such meeting.

ARTICLE V

Committees

Section 1. Committees. The Board of Directors may, by a resolution adopted by a majority of the members of the Board present at a meeting at which a quorum is present, appoint one or more committees, composed of two (2) or more persons, for such purposes and with such powers as the Board of Directors may provide except to the extent, if any, that such authority shall be limited by resolution of the entire Board of Directors; provided, however, that no committee shall have the power to amend the Articles of Incorporation or these Bylaws of the Corporation. At least a majority of the members of each committee shall be citizens of the United States.

Section 2. Procedures. All committees shall follow such procedures as may be established, from time to time, by the Board of Directors and in accordance with applicable provisions of the Texas Education Code and of the Texas Open Meetings law as codified in Chapter 551 of the Texas Government Code.

ARTICLE VI

Officers

Section 1. Positions. The officers of the Corporation shall be President of the Board, a Secretary, a Treasurer, a Past President, and such other officers as the Board of Directors may appoint, who shall exercise such powers and perform such duties as shall be determined from time to time by the Board. Any number of offices may be held by the same person, unless the Certificate of Formation or these Bylaws otherwise provide; provided, however, that in no event shall the President and the Secretary be the same person. The President must be selected from among the members of the Board of Directors.

Section 2. Election and Term of Office. Each officer shall be elected annually by the Board of Directors and shall serve for two years, and thereafter until his/her successor shall have been chosen and qualified or until his/her death, resignation, or removal. Election or appointment of an officer shall not in and of itself create any contractual rights.

Section 3. Resignation and Removal. Whenever in the judgment of the Board the best interest of the Corporation will be served thereby, any officer may be removed from office by the affirmative, majority vote of the Board. Such removal shall not prejudice the contractual rights, if any, of the person so removed. Any officer may resign at any time by delivering a written resignation to the Board of Directors, the President, or the Secretary. Should a vacancy occur prior to election, the President shall appoint a successor to fill the unexpired term of said officer.

Section 4. President of the Board. The President shall preside at all meetings of the Board of Directors and shall perform such other duties and have such other powers as may be vested in the President by the Board of Directors. The President shall have general and active management of the business of the Corporation and shall insure that all orders and resolutions of the Board of Directors are carried into effect. Upon completion of the President's term, the President shall serve as Past President for one year. The Past President shall ensure continuity during governance transitions and organizational change, help ensure the appropriate succession of Officers and Directors, support the President in his/her role, and provide continuity to the organization by providing historical context for board discussions and activity.

Deleted: be the chief executive officer of the Corporation, shall be a member of all standing committees, shall

Section 5. Secretary. The Secretary shall assume general active management of the business of the Corporation when the President is unable to carry forth those efforts and the Secretary shall preside over the standing committees. The Secretary (or a designee of the Secretary) shall attend meetings of the Board of Directors. The Secretary or an Assistant Secretary may also attest all instruments signed by an officer of the Corporation.

Section 6. Treasurer. The Treasurer (or a designee of the Treasurer) shall have oversight of the custody of the corporate funds and securities, the full and accurate accounts of receipts and disbursements in the Corporation's books, the deposit of all monies and other valuable effects in the name and to the credit of the Corporation in such depositories as may be designated by the Board, and the disbursement of the Corporation's funds as ordered by the Board.

ARTICLE VII

Superintendent/CEO

The Corporation may have a Superintendent/CEO who shall conduct or assist with the day-to-day affairs of the Corporation under the supervision of the President and the Board of Directors. The Superintendent/CEO, if any, shall be the chief administrative manager of the Corporation and shall report to the Board of Directors and the President of the Corporation. The

Deleted: Executive Director

Superintendent/CEO shall be appointed by a vote of the Board of Directors or by the authorized designee(s) of the Board of Directors. Subject to the approval of the Board of Directors, the Executive Director may hire staff and retain third party services.

Deleted: Executive Director

ARTICLE VIII

Honorary Advisory Boards

The Corporation may, by resolution adopted by a majority of the Directors at a duly called meeting, name persons and organizations that shall comprise one or more Honorary Advisory Boards. Participants on such Honorary Advisory Board shall be determined at the sole discretion of the Board of Directors. Each such Honorary Advisory Board shall assist the Corporation by providing advice and counsel to, and accepting assignments from, the Board of Directors, the Corporation's officers and the Superintendent/CEO.

ARTICLE IX

Indemnification and Liability Limitation

Section 1. General. Unless expressly prohibited by law, the Corporation shall fully indemnify any person made, or threatened to be made, a party to an action, suit or proceeding (whether civil, criminal, administrative, or investigative) by reason of the fact that such person, or such person's testator or intestate, is or was a director, officer, Superintendent/CEO, employee, or agent of the Corporation or serves or served any other enterprise at the request of the Corporation, against all expenses (including attorneys' fees), judgments, fines, and amounts paid or to be paid in settlement incurred in connection with such action, suit, or proceeding.

Section 2. Limitation of Liability. Provided the Corporation maintains liability insurance with a limit of coverage of not less than \$200,000 per individual claim and \$500,000 per total claims that arise from the same occurrence, officers, directors, and other persons who perform services for the Corporation and who do not receive compensation other than reimbursement of expenses ("volunteers") shall be immune from civil liability; except that the foregoing insurance requirements shall not be required if the Corporation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and the Corporation has annual total functional expenses (exclusive of grants and allocations) of less than \$100,000. Additionally, persons regularly employed to perform a service for a salary or wage ("employees") shall not be held personally liable in damages for any action or omission in providing services or performing duties on behalf of the Corporation in an amount greater than the amount of total compensation (other than reimbursement of expenses) received during the twelve (12) months immediately preceding the act or omission for which liability was imposed. Regardless of the amount of liability insurance maintained, this limitation of liability for volunteers and employees shall not apply when the injury or damage was a result of the volunteer or employee's willful misconduct, crime (unless the volunteer or employee had reasonable cause to believe that the act was lawful), transaction that resulted in an improper personal benefit of money, property, or service to the volunteer or employee, or act or omission that was not in good faith and was beyond the scope of authority of the Corporation pursuant to this act or the corporate charter. This limitation of liability shall not apply to any licensed professional employee operating in his or her professional capacity. The Corporation is liable only to the extent of the applicable limits of insurance coverage it maintains.

Commented [A1]: We should discuss this before Board Meeting. I think there is a change to this?

ARTICLE X

General Provisions

Section 1. Execution of Instruments. All checks or demands for money and notes of the Corporation shall be signed by such officer or officers or such other person or persons as the Board of Directors may from time to time designate. In the case of expenditures in excess of \$500, any check or demand for money shall be signed by an officer of the Board of Directors.

Commented [A2]: *We should discuss this.*

Section 2. Seal. The Corporation may have a seal of such design as the Board of Directors may adopt. If so adopted, the custody of the seal shall be with the Secretary and he/she shall have authority to affix the seal to all instruments where its use is required.

Section 3. Fiscal Year. The fiscal year of the Corporation shall begin on August 1 and end on July 31 of each year, with the initial fiscal year to commence on the date of incorporation.

ARTICLE XI

CONFLICTS OF INTEREST

Section 1.1. Purpose. The purpose of the conflicts of interest policy is to protect the Corporation's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of any member of the Board of Directors. This policy is intended to supplement but not replace any applicable state laws governing conflicts of interest applicable to nonprofit and charitable corporations.

Section 1.2. Definitions.

(a) Interested Person. Any Director, principal officer, or member of a committee with Board-delegated powers who has a direct or indirect financial interest, as defined below, is an interested person.

(b) Financial Interest. A person has a financial interest if the person has, directly or indirectly, through business, investment, or family

(1) an ownership or investment interest in any entity with which the Corporation has a transaction or arrangement, or

(2) a compensation arrangement with the Corporation or with any entity or individual with which the Corporation has a transaction or arrangement, or

(3) a potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Corporation is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are substantial in nature.

Section 1.3. Procedures.

(a) Duty to Disclose. In connection with any actual or possible conflict of interest, an interested person must disclose the existence of his or her financial interest and all material facts

relating thereto to the Board of Directors and members of committees with Board-delegated powers considering the proposed transaction or arrangement. If an interested person has a financial interest in a business entity or in real property with which the Corporation is negotiating a transaction or any arrangement, such disclosure by the interested person shall include, at a minimum, the filing, before a vote or decision on any matter involving the business entity or the real property, of an affidavit with the Corporation's Secretary stating the nature and extent of the interest in accordance with the provisions of Section 171.004 of the Texas Local Government Code.

(b) Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all material facts relating thereto, and after any discussion thereof, the interested person shall leave the Board of Directors or committee meeting while the financial interest is discussed 16110 F 286 and voted upon. The remaining Board of Directors or committee members shall decide if a conflict of interest exists.

(c) Procedures for Addressing the Conflict of Interest.

(1) An interested person may make a presentation at the Board of Directors or committee meeting, but after such presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement that results in the conflict of interest.

(2) The President of the Board or chairperson of the committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

(3) After exercising due diligence, the Board of Directors or committee shall determine whether the Corporation can obtain a more advantageous transaction or arrangement with reasonable efforts from a person or entity that would not give rise to a conflict of interest.

(4) If a more advantageous transaction or arrangement is not reasonably attainable under circumstances that would not give rise to a conflict of interest, the Board of Directors or committee shall determine by a majority vote of the disinterested Directors whether the transaction or arrangement is in the Corporation's best interest and for its own benefit and whether the transaction is fair and reasonable to the Corporation and shall make its decision as to whether to enter into the transaction or arrangement in conformity with such determination.

(d) Violations of the Conflicts of Interest Policy.

(1) If the Board of Directors or a committee has reasonable cause to believe that a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

(2) If, after hearing the response of the member and making such further investigation as may be warranted in the circumstances, the Board of Directors or committee determines that the member has in fact failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Section 1.4. Records of Proceedings.

The minutes of the Board of Directors and all committees with Board-delegated powers shall contain

(a) Names of Any Person with Financial Interest. The name of any person who

disclosed or otherwise was found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the Board of Directors' or committee's decision as to whether a conflict of interest in fact existed.

(b) Names of Persons Present. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection therewith.

Section 1.5. Compliance with Chapter 171 of the Texas Local Government Code.

Without limitation of any of the foregoing, the Corporation and its Board of Directors shall at all times comply with the conflict-of-interest requirements of Chapter 171 of the Texas Local Government Code, as amended 16210 F 286 from time to time, as if such provisions thereof were incorporated in their entirety herein and as if (a) the Corporation was a local governmental entity, and (b) each member of the Board of Directors was a "local public official" as such term is defined therein.

Section 1.6. Annual Statements. Each Director, principal officer and member of a committee with Board-delegated powers shall annually sign a statement which affirms that such person

(a) Receipt. Has received a copy of the conflicts of interest policy.

(b) Read and Understands. Has read and understands the policy.

(c) Agrees to Comply. Has agreed to comply with the policy.

(d) Tax Exemption. Understands that the Corporation is a charitable organization and that, in order to maintain its federal tax exemption, it must engage primarily in activities that accomplish one or more of its tax-exempt purposes.

Section 1.7. Periodic Reviews.

To ensure that the Corporation operates in a manner consistent with its charitable purposes and that it does not engage in activities that could jeopardize its status as an organization exempt from federal income tax, the Corporation may conduct periodic reviews.

ARTICLE XII

Amendments

The Certificate of Formation and/or these Bylaws may be amended, repealed, or altered, in whole or in part, and amended Certificate of Formation and/or Bylaws, as the case may be, may be adopted, by the majority of votes cast by the Directors at any meeting of the Board of Directors, duly called and at which a quorum is present.

* * * * *

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Bylaws Amendment History

Date	Activity
1/17/2014	Adopted
12/8/2014	Amended & Adopted
1/6/2015	Amended & Adopted
10/13/2015	Amended & Adopted
8/2/2016	Amended & Adopted
12/17/2019	Amended & Adopted
<u>7/28/2020</u>	<u>Amended & Adopted</u>

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**AMENDED BYLAWS
OF
WilCo Montessori Partners, Inc.**

ARTICLE I

Offices

Section 1. Principal Office. WilCo Montessori Partners, a Texas non-profit corporation (hereinafter called the "Corporation"), shall be located in Georgetown, TX or such other place as the Board of Directors may from time to time determine.

Section 2. Other Offices. The Corporation may also have offices at such other places, both within and without the Georgetown, TX office, as the Board of Directors may from time to time determine or the business of the Corporation may require.

ARTICLE II

Purpose

The Corporation is organized under and by virtue of the laws of the State of Texas concerning nonprofit corporations and shall have and may exercise all of the rights, powers, privileges, and immunities granted to such corporations by those laws, as amended from time to time, subject to the restrictions and limitations contained in the Certificate of Formation for the Corporation filed with the Secretary of State dated December 10, 2013 (the "Certificate") and these Bylaws, as such Certificate and these Bylaws are amended from time to time. Further, the Corporation is organized and shall be operated exclusively for charitable, scientific, and educational purposes and shall at the time qualify as an exempt organization under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended (the "Code") and the "Regulations" as promulgated under the Code as they now exist or as they may hereafter be amended (the "Regulations"). Within the scope of the foregoing purposes, but not by way of limitation thereof, the Corporation is organized to promote and support Montessori education as a research-based approach to education. The Corporation seeks to accomplish this purpose by founding and operating open-enrollment, public charter schools. The Board of Directors shall serve in the capacity to fulfill the following duties: adopting or amending of budgets, directing the disposition of and safe keeping of public records, adopting policies of charter school operations, approving audit reports, hearing of grievances. The Board of Directors retains the initial and final authority to select, employ, direct, evaluate, renew, terminate, or set compensation for the Superintendent/CEO.

ARTICLE III

Members

The Corporation shall have no members.

ARTICLE IV

Board of Directors

Section 1. Powers. The business and affairs of the Corporation shall be managed by or under the direction of the Board of Directors, which may exercise all such powers of the Corporation and do all such lawful acts and things as are not prohibited by statute or by the Certificate of Formation or these Bylaws.

Section 2. Number and Election. The number of Directors which shall constitute the entire Board of Directors shall be at least three (3) and no more than nine (9), or such other number as may be determined from time to time by amendment of these Bylaws; but in no event shall the number of Directors that shall constitute the entire Board of Directors be less than three (3). No decrease in the number of directors shall have the effect of shortening the term of any incumbent Director. The Directors shall be elected (each for a three-year term) by the affirmative vote of a majority of the then members of the Board of Directors at the annual meeting of the Board of Directors, except as provided in Section 3 hereof, and each Director elected shall hold office until his/her successor is elected and qualified or until his/her earlier resignation or removal. Directors may be re-elected to successive terms. Directors must be residents of the State of Texas.

Section 3. Qualifications of Directors. All directors, regardless of the total number of Directors, shall be qualified voters in the state of Texas as required by Texas Education Code Section 12.1202. Further, under no circumstance will a Director or Officer have a felony conviction record or have been convicted of a misdemeanor involving crimes of moral turpitude.

Section 4. Nepotism. At no time may two or more relatives related within the third degree of consanguinity or affinity serve concurrently on the Board of Directors. Further, at no time may a director be related within the third degree of consanguinity or affinity to an individual employed by the Corporation or any entity affiliated with the Corporation.

Section 5. Vacancies. Any vacancy occurring on the Board of Directors (including a vacancy resulting from an increase in the number of Directors) may be filled by the affirmative vote of a majority of the then members of the Board of Directors, although less than a quorum, or by a sole remaining Director, and each Director so elected shall hold office until his/her successor is elected and qualified or his/her earlier resignation or removal.

Section 6. Resignation and Removal of Directors. Any Director may resign at any time. Such resignation shall be made in writing and shall take effect at the time specified therein, or, if no time is specified, at the time of its receipt by the President or Secretary. The acceptance of a resignation shall not be necessary to make it effective. Directors may be removed with or without cause, at any meeting of the Board of Directors duly called and at which a quorum is present, by a majority of the votes cast at such meeting.

Section 7. Regular Meetings. The Board of Directors may provide by resolution the date, time and place for the holding of regular meetings, other than the annual meeting of the Board of Directors, without other notice than such resolution. The Board of Directors shall generally plan to meet monthly.

Meetings of the Board of Directors or any Board Committee shall be conducted in accordance with applicable provisions of the Texas Education Code and of the Texas Open Meetings Act as codified in Chapter 551 of the Texas Government Code. At no time shall a quorum of the full Board of Directors meet to deliberate any issue or business of the Corporation without posting notice of a meeting as required by law. Directors shall normally attend all meetings in person, but may attend by alternate means only if circumstances warrant and the meeting is held in express accordance with the Texas Open Meetings law.

Section 8. Closed Meetings. When conducting business relating in any way to the operations or affairs of the Corporation's open-enrollment charter schools, the Board may meet in a meeting closed to the public to deliberate on those matters specified in the Texas Open Meetings Act as proper for closed meetings, including but not limited to consultation with attorney, real estate, prospective gifts or donations, personnel matters, security personnel or devices, and discipline of a student.

Section 9. Quorum and Vote at Meetings. At any meeting of the Board of Directors, a majority of the Directors in office shall be necessary and sufficient to constitute a quorum for the transaction of all business. A majority of the votes cast at a meeting of the Board of Directors, duly called and at which a quorum is present, shall be sufficient to take or authorize action upon any matter which may properly come before the meeting, unless the concurrence of a greater proportion is required for such action by statute, the Certificate of Formation, or these Bylaws. If, at any meeting of the Board of Directors, there shall be less than a quorum present, a majority of those present may adjourn the meeting, without further notice, from time to time until a quorum shall be present.

Section 10. Order of Business. At regular meetings of the Board, the order of business shall be established in an Agenda approved by the President and as presented in the notice of the meetings; however, the President may modify the order of business. The agenda shall identify all matters to be presented to and considered by the Board. Matters not disclosed in the agenda and meeting notice available to the public shall not be deliberated or be considered by the Board, except as permitted by the Texas Open Meetings Act.

Section 11. Video-conference Meetings. As permitted by law, members of the Board of Directors or any committee designated by the Board may participate in a meeting of such Board or committee by means of video-conference or similar video communications equipment by means of which all persons participating in the meeting can see and hear each other. Such participation in a meeting shall constitute presence in person at such meeting.

ARTICLE V

Committees

Section 1. Committees. The Board of Directors may, by a resolution adopted by a majority of the members of the Board present at a meeting at which a quorum is present, appoint one or more committees, composed of two (2) or more persons, for such purposes and with such powers as the Board of Directors may provide except to the extent, if any, that such authority shall be limited by resolution of the entire Board of Directors; provided, however, that no committee shall have the power to amend the Articles of Incorporation or these Bylaws of the Corporation. At least a majority of the members of each committee shall be citizens of the United States.

Section 2. Procedures. All committees shall follow such procedures as may be established, from time to time, by the Board of Directors and in accordance with applicable provisions of the Texas Education Code and of the Texas Open Meetings law as codified in Chapter 551 of the Texas Government Code.

ARTICLE VI

Officers

Section 1. Positions. The officers of the Corporation shall be President of the Board, a Secretary, a Treasurer, a Past President, and such other officers as the Board of Directors may appoint, who shall exercise such powers and perform such duties as shall be determined from time to time by the Board. Any number of offices may be held by the same person, unless the Certificate of Formation or these Bylaws otherwise provide; provided, however, that in no event shall the President and the Secretary be the same person. The President must be selected from among the members of the Board of Directors.

Section 2. Election and Term of Office. Each officer shall be elected annually by the Board of Directors and shall serve for two years, and thereafter until his/her successor shall have been chosen and qualified or until his/her death, resignation, or removal. Election or appointment of an officer shall not in and of itself create any contractual rights.

Section 3. Resignation and Removal. Whenever in the judgment of the Board the best interest of the Corporation will be served thereby, any officer may be removed from office by the affirmative, majority vote of the Board. Such removal shall not prejudice the contractual rights, if any, of the person so removed. Any officer may resign at any time by delivering a written resignation to the Board of Directors, the President, or the Secretary. Should a vacancy occur prior to election, the President shall appoint a successor to fill the unexpired term of said officer.

Section 4. President of the Board. The President shall preside at all meetings of the Board of Directors and shall perform such other duties and have such other powers as may be vested in the President by the Board of Directors. The President shall have general and active management of the business of the Corporation and shall insure that all orders and resolutions of the Board of Directors are carried into effect. Upon completion of the President's term, the President shall serve as Past President for one year. The Past President shall ensure continuity during governance transitions and organizational change, help ensure the appropriate succession of Officers and Directors, support the President in his/her role, and provide continuity to the organization by providing historical context for board discussions and activity.

Section 5. Secretary. The Secretary shall assume general active management of the business of the Corporation when the President is unable to carry forth those efforts and the Secretary shall preside over the standing committees. The Secretary (or a designee of the Secretary) shall attend meetings of the Board of Directors. The Secretary or an Assistant Secretary may also attest all instruments signed by an officer of the Corporation.

Section 6. Treasurer. The Treasurer (or a designee of the Treasurer) shall have oversight of the custody of the corporate funds and securities, the full and accurate accounts of receipts and disbursements in the Corporation's books, the deposit of all monies and other valuable effects in the name and to the credit of the Corporation in such depositories as may be designated by the Board, and the disbursement of the Corporation's funds as ordered by the Board.

ARTICLE VII

Superintendent/CEO

The Corporation may have a Superintendent/CEO who shall conduct or assist with the day-to-day affairs of the Corporation under the supervision of the President and the Board of Directors. The Superintendent/CEO, if any, shall be the chief administrative manager of the Corporation and shall report to the Board of Directors and the President of the Corporation. The

Superintendent/CEO shall be appointed by a vote of the Board of Directors or by the authorized designee(s) of the Board of Directors. Subject to the approval of the Board of Directors, the Executive Director may hire staff and retain third party services.

ARTICLE VIII

Honorary Advisory Boards

The Corporation may, by resolution adopted by a majority of the Directors at a duly called meeting, name persons and organizations that shall comprise one or more Honorary Advisory Boards. Participants on such Honorary Advisory Board shall be determined at the sole discretion of the Board of Directors. Each such Honorary Advisory Board shall assist the Corporation by providing advice and counsel to, and accepting assignments from, the Board of Directors, the Corporation's officers and the Superintendent/CEO.

ARTICLE IX

Indemnification and Liability Limitation

Section 1. General. Unless expressly prohibited by law, the Corporation shall fully indemnify any person made, or threatened to be made, a party to an action, suit or proceeding (whether civil, criminal, administrative, or investigative) by reason of the fact that such person, or such person's testator or intestate, is or was a director, officer, Superintendent/CEO, employee, or agent of the Corporation or serves or served any other enterprise at the request of the Corporation, against all expenses (including attorneys' fees), judgments, fines, and amounts paid or to be paid in settlement incurred in connection with such action, suit, or proceeding.

Section 2. Limitation of Liability. Provided the Corporation maintains liability insurance with a limit of coverage of not less than \$200,000 per individual claim and \$500,000 per total claims that arise from the same occurrence, officers, directors, and other persons who perform services for the Corporation and who do not receive compensation other than reimbursement of expenses ("volunteers") shall be immune from civil liability; except that the foregoing insurance requirements shall not be required if the Corporation is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code of 1986, as amended, and the Corporation has annual total functional expenses (exclusive of grants and allocations) of less than \$100,000. Additionally, persons regularly employed to perform a service for a salary or wage ("employees") shall not be held personally liable in damages for any action or omission in providing services or performing duties on behalf of the Corporation in an amount greater than the amount of total compensation (other than reimbursement of expenses) received during the twelve (12) months immediately preceding the act or omission for which liability was imposed. Regardless of the amount of liability insurance maintained, this limitation of liability for volunteers and employees shall not apply when the injury or damage was a result of the volunteer or employee's willful misconduct, crime (unless the volunteer or employee had reasonable cause to believe that the act was lawful), transaction that resulted in an improper personal benefit of money, property, or service to the volunteer or employee, or act or omission that was not in good faith and was beyond the scope of authority of the Corporation pursuant to this act or the corporate charter. This limitation of liability shall not apply to any licensed professional employee operating in his or her professional capacity. The Corporation is liable only to the extent of the applicable limits of insurance coverage it maintains.

ARTICLE X

General Provisions

Section 1. Execution of Instruments. All checks or demands for money and notes of the Corporation shall be signed by such officer or officers or such other person or persons as the Board of Directors may from time to time designate. In the case of expenditures in excess of \$500, any check or demand for money shall be signed by an officer of the Board of Directors.

Section 2. Seal. The Corporation may have a seal of such design as the Board of Directors may adopt. If so adopted, the custody of the seal shall be with the Secretary and he/she shall have authority to affix the seal to all instruments where its use is required.

Section 3. Fiscal Year. The fiscal year of the Corporation shall begin on August 1 and end on July 31 of each year, with the initial fiscal year to commence on the date of incorporation.

ARTICLE XI

CONFLICTS OF INTEREST

Section 1.1. Purpose. The purpose of the conflicts of interest policy is to protect the Corporation's interest when it is contemplating entering into a transaction or arrangement that might benefit the private interest of any member of the Board of Directors. This policy is intended to supplement but not replace any applicable state laws governing conflicts of interest applicable to nonprofit and charitable corporations.

Section 1.2. Definitions.

(a) Interested Person. Any Director, principal officer, or member of a committee with Board-delegated powers who has a direct or indirect financial interest, as defined below, is an interested person.

(b) Financial Interest. A person has a financial interest if the person has, directly or indirectly, through business, investment, or family

(1) an ownership or investment interest in any entity with which the Corporation has a transaction or arrangement, or

(2) a compensation arrangement with the Corporation or with any entity or individual with which the Corporation has a transaction or arrangement, or

(3) a potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Corporation is negotiating a transaction or arrangement.

Compensation includes direct and indirect remuneration as well as gifts or favors that are substantial in nature.

Section 1.3. Procedures.

(a) Duty to Disclose. In connection with any actual or possible conflict of interest, an interested person must disclose the existence of his or her financial interest and all material facts

relating thereto to the Board of Directors and members of committees with Board-delegated powers considering the proposed transaction or arrangement. If an interested person has a financial interest in a business entity or in real property with which the Corporation is negotiating a transaction or any arrangement, such disclosure by the interested person shall include, at a minimum, the filing, before a vote or decision on any matter involving the business entity or the real property, of an affidavit with the Corporation's Secretary stating the nature and extent of the interest in accordance with the provisions of Section 171.004 of the Texas Local Government Code.

(b) Determining Whether a Conflict of Interest Exists. After disclosure of the financial interest and all material facts relating thereto, and after any discussion thereof, the interested person shall leave the Board of Directors or committee meeting while the financial interest is discussed 16110 F 286 and voted upon. The remaining Board of Directors or committee members shall decide if a conflict of interest exists.

(c) Procedures for Addressing the Conflict of Interest.

(1) An interested person may make a presentation at the Board of Directors or committee meeting, but after such presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement that results in the conflict of interest.

(2) The President of the Board or chairperson of the committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.

(3) After exercising due diligence, the Board of Directors or committee shall determine whether the Corporation can obtain a more advantageous transaction or arrangement with reasonable efforts from a person or entity that would not give rise to a conflict of interest.

(4) If a more advantageous transaction or arrangement is not reasonably attainable under circumstances that would not give rise to a conflict of interest, the Board of Directors or committee shall determine by a majority vote of the disinterested Directors whether the transaction or arrangement is in the Corporation's best interest and for its own benefit and whether the transaction is fair and reasonable to the Corporation and shall make its decision as to whether to enter into the transaction or arrangement in conformity with such determination.

(d) Violations of the Conflicts of Interest Policy.

(1) If the Board of Directors or a committee has reasonable cause to believe that a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

(2) If, after hearing the response of the member and making such further investigation as may be warranted in the circumstances, the Board of Directors or committee determines that the member has in fact failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

Section 1.4. Records of Proceedings.

The minutes of the Board of Directors and all committees with Board-delegated powers shall contain

(a) Names of Any Person with Financial Interest. The name of any person who

disclosed or otherwise was found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the Board of Directors' or committee's decision as to whether a conflict of interest in fact existed.

(b) Names of Persons Present. The names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection therewith.

Section 1.5. Compliance with Chapter 171 of the Texas Local Government Code.

Without limitation of any of the foregoing, the Corporation and its Board of Directors shall at all times comply with the conflict-of-interest requirements of Chapter 171 of the Texas Local Government Code, as amended 16210 F 286 from time to time, as if such provisions thereof were incorporated in their entirety herein and as if (a) the Corporation was a local governmental entity, and (b) each member of the Board of Directors was a "local public official" as such term is defined therein.

Section 1.6. Annual Statements. Each Director, principal officer and member of a committee with Board-delegated powers shall annually sign a statement which affirms that such person

- (a) Receipt. Has received a copy of the conflicts of interest policy.
- (b) Read and Understands. Has read and understands the policy.
- (c) Agrees to Comply. Has agreed to comply with the policy.

(d) Tax Exemption. Understands that the Corporation is a charitable organization and that, in order to maintain its federal tax exemption, it must engage primarily in activities that accomplish one or more of its tax-exempt purposes.

Section 1.7. Periodic Reviews.

To ensure that the Corporation operates in a manner consistent with its charitable purposes and that it does not engage in activities that could jeopardize its status as an organization exempt from federal income tax, the Corporation may conduct periodic reviews.

ARTICLE XII

Amendments

The Certificate of Formation and/or these Bylaws may be amended, repealed, or altered, in whole or in part, and amended Certificate of Formation and/or Bylaws, as the case may be, may be adopted, by the majority of votes cast by the Directors at any meeting of the Board of Directors, duly called and at which a quorum is present.

* * * * *

Bylaws Amendment History

Date	Activity
1/17/2014	Adopted
12/8/2014	Amended & Adopted
1/6/2015	Amended & Adopted
10/13/2015	Amended & Adopted
8/2/2016	Amended & Adopted
12/17/2019	Amended & Adopted
7/28/2020	Amended & Adopted



WilCo Montessori Partners, Inc. Conflict of Interest Statement.

I _____ affirm that I have:

1. Received a copy of the conflicts of interest policy.
2. Have read and understand the policy that has been provided to me.
3. Agree to comply fully with the policy that has been provided to me.

Signature

Date

**WilCo Montessori Partners
CONFLICTS OF INTEREST POLICY**

**ARTICLE I
PURPOSE**

The purpose of this Conflicts of Interest Policy (the “Policy”) is to protect the interests of WilCo Montessori Partners (hereinafter, the “Corporation”) when it is contemplating entering into a transaction or arrangement that might benefit the private interest of a director, officer, committee member, or senior employee of the Corporation. This Policy is intended to supplement but not replace any applicable laws governing conflicts of interest applicable to nonprofit organizations such as the Corporation.

**ARTICLE II
DEFINITIONS**

1. INTERESTED PERSON

Any director, officer, or member of the governing body of the Corporation or a member of the governing body or officer of an open-enrollment charter school is considered to have a substantial interest in a business entity if a person related to the member or officer in the third degree by consanguinity, as determined under Chapter 573, Government Code, has a substantial interest in the business entity under Section 171.002, Local Government is an “interested person” with respect to the Corporation.

2. FINANCIAL INTEREST

A person has a financial interest if the person, as defined in Article II, Section 1., has, directly or indirectly, through business, investment or a relation in the third degree of consanguinity:

- ◆ An ownership or investment interest in any entity with which the Corporation has a transaction or arrangement;
- ◆ A compensation arrangement with the Corporation or with any entity or individual with which the Corporation has a transaction or arrangement; or
- ◆ A potential ownership or investment interest in, or compensation arrangement with, any entity or individual with which the Corporation is negotiating a transaction or arrangement.

For these purposes, “compensation” includes direct and indirect remuneration as well as gifts or favors that are substantial in nature.

A “financial interest” is not necessarily a conflict of interest. Under Article III, Section 2 of this Policy, a person who has a financial interest may have a conflict of interest only if the appropriate board or committee decides that a conflict of interest exists.

ARTICLE III PROCEDURES

1. DUTY TO DISCLOSE

In connection with any actual, possible, or perceived conflicts of interest, an interested person as defined in Article II, Section 1., must disclose the existence of his or her financial interest *and all material facts* to the directors and members of committees with board delegated powers considering the proposed transaction or arrangement.

2. DETERMINING WHETHER A CONFLICT OF INTEREST EXISTS

After disclosure of the financial interest *and all material facts*, and after any discussion with the interested person, *he or she* shall leave the board or committee meeting while the *determination of a conflict of interest* is discussed and voted upon. The remaining board or committee members shall decide if a conflict of interest exists.

3. PROCEDURES FOR ADDRESSING THE CONFLICT OF INTEREST

- ◆ An interested person may make a presentation at the board or committee meeting, but after such presentation, he/she shall leave the meeting during the discussion of, and the vote on, the transaction or arrangement that results in the conflict of interest.
- ◆ The president of the board or chairperson of the committee shall, if appropriate, appoint a disinterested person or committee to investigate alternatives to the proposed transaction or arrangement.
- ◆ After exercising due diligence, the board or committee shall determine whether the Corporation can obtain a more advantageous transaction or arrangement with reasonable efforts from a person or entity that would not give rise to a conflict of interest.
- ◆ If a more advantageous transaction or arrangement is not reasonably attainable under circumstances that would not give rise to a conflict of interest, the board or committee shall determine by a majority vote of the disinterested directors whether the transaction or arrangement is in the Corporation's best interest for its own benefit and whether the transaction is fair and reasonable to the Corporation and shall make its decision as to whether to enter into the transaction or arrangement in conformity with such determination.

4. VIOLATION OF THE CONFLICTS OF INTEREST POLICY

- ◆ If the board or committee has reasonable cause to believe that a member has failed to disclose actual or possible conflicts of interest, it shall inform the member of the basis for such belief and afford the member an opportunity to explain the alleged failure to disclose.

- ◆ If, after hearing the response of the member and making such further investigation as may be warranted in the circumstances, the board or committee determines that the member has in fact failed to disclose an actual or possible conflict of interest, it shall take appropriate disciplinary and corrective action.

ARTICLE IV RECORD OF PROCEEDINGS

The minutes of the board and all committees with board-delegated powers shall contain--

- ◆ The name of the persons who disclosed or otherwise were found to have a financial interest in connection with an actual or possible conflict of interest, the nature of the financial interest, any action taken to determine whether a conflict of interest was present, and the board's or committee's decision as to whether a conflict of interest in fact existed; and
- ◆ the names of the persons who were present for discussions and votes relating to the transaction or arrangement, the content of the discussion, including any alternatives to the proposed transaction or arrangement, and a record of any votes taken in connection therewith.

ARTICLE V COMPLIANCE WITH CHAPTER 171 OF THE TEXAS LOCAL GOVERNMENT CODE

Without limitation of any of the foregoing, the Corporation and its Board of Directors shall at all times comply with the conflict-of-interest requirements of Chapter 171 of the Texas Local Government Code, as amended 16210 F 286 from time to time, as if such provisions thereof were incorporated in their entirety herein and as if (a) the Corporation was a local governmental entity, and (b) each member of the Board of Directors was a "local public official" as such term is defined therein.

ARTICLE VI COMPENSATION COMMITTEES

A voting member of any committee whose jurisdiction includes compensation matters and who receives compensation, directly or indirectly, from the Corporation for services is precluded from voting on matters pertaining to that member's compensation.

ARTICLE VII ANNUAL STATEMENTS

Each director, principal officer, and member of a committee with board-delegated powers shall annually sign a statement which affirms that such person --

- ◆ Has received a copy of the conflicts of interest policy;
- ◆ has read and understands the policy;
- ◆ has agreed to comply with the policy; and

- ◆ understands that the Corporation is a charitable and educational organization and that in order to maintain its federal tax exemption it must engage primarily in activities which accomplish one or more of its tax-exempt purposes.

**ARTICLE VIII
PERIODIC REVIEWS**

To ensure that the Corporation operates in a manner consistent with its charitable purposes and that it does not engage in activities that could jeopardize its status as an organization exempt from federal income tax, the Corporation may conduct periodic reviews.

**ARTICLE IX
USE OF OUTSIDE EXPERTS**

In complying with the Policy, the Corporation may, but need not, use outside advisors.

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