



Williamson County Montessori Partners
Board Meeting Minutes
January 9, 2018

Mission: To provide an exceptional Montessori Education to all children and their families, encouraging a lifelong love of learning and active participation in their communities.

Vision: To develop conscientious citizens who approach their world with confidence, creativity and collaboration.

1. Attendance, Establishment of Quorum, Call to order: (5 minutes)

In attendance: Kate McSpadden, Kevin Kaplan, Mary Evelyn Bowling, Mickell Moss, Carl Illig, . Staff in attendance: Nancy Gribble –Tay, Marcy Steward, Christi Cowden, Montique Chance.

Meeting was called to order at:

Charlene arrived at 6:49.

2. Public Comments: (10 minutes)

Speakers may have up to 3 minutes each and shall sign in 5 minutes prior to the commencement of the meeting.

3. Review and approve minutes of previous meeting (s): (5 minutes)

Carl moved to approve 12/5/17 minutes. Kevin seconded. All approved.

4. Reports: (30 minutes)

A. Review Facilities report: Kate McSpadden

No report.

B. Review Treasurer's report: Kevin Kaplan

All reviewed the updated Treasurer's report.

C. Review Head of School report: Nancy Gribble-Tay

✓ Nancy discussed the practice STAAR testing that recently took place. There were some glitches.

✓ Nancy is interested in using the parent volunteers as reading tutors.

✓ Held an intruder workshop in January, run by a parent volunteer. The volunteer is interested in holding a medical workshop also and a safety workshop.

✓ There are some parent education events coming up soon.

D. Review Student Affairs report: Montique Chance

✓ Book fair had many parent volunteers. Could have sold more if all volunteer slots were filled. Raised @ \$1500.00.

✓ Looking for reading and math volunteers for the resource room.

✓ Aftercare has had some turnover.

✓ Montique is actively recruiting committee chairs.

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- E. Review Business Operations report: Marcy Steward
 - ✓ NIFA (New Facilities Allotment) deadline had been moved back. These funds could potentially reimburse us for our lease payments.
 - ✓ Lease overpayment of funds are being credited to the deposit. The lease amendment delays the remainder of the deposit until year three.
- F. Review Registrar report: Christi Cowden
 - ✓ Enrollment is 307. Lower EI is filling out. Upper EI is not. We will not add another Lower EI next year.
 - ✓ Need to approve School year calendar next month.

5. Discussion and Action Items: (45 minutes)

- A. Discussion & Resolution: To approve lease amendment with American Charter Development.
 - ✓ B3 demonstrates development costs.
 - ✓ Deferring security deposit until year 3.
 - ✓ No rent increase until year 3.

Mickell moved to adopt resolution. Kevin seconded. All approved.

- B. Discussion: Student Code of Conduct Addendum
 - ✓ Discipline committee formed.
 - ✓ Addendum to Discipline Policy developed for Board review.
 - ME moved that we adopt the amendment. Charlene seconded. All approved.

- C. Discussion: Head of School assessment process
 - ✓ Kate going to training on Principal review.

- D. Discussion: Level Leaders
 - ✓ Tabled

- E. Resolution: To approve Joan Morietta as a Board Member.
 - ✓ Tabled

- F. Resolution: To submit a waiver to the Commissioner of Education. (See attached document)
 - ✓ Kate move to adopt the language to submit a waiver to include Manor ISD in the geographic area.

- G. Request by Board Members for items to be placed on next month's Agenda.
 - ✓ **Approve Calendar**
 - ✓ **Online document sharing**
 - ✓ **Parent's request for teachers to carry concealed weapons.**

6. Adjourn: Kate moved to adjourn at 7:50 p.m. Mickell seconded, all approved.

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