



WilCo Montessori Partners, Inc Board Meeting
Minutes

Tuesday, July 28, 2020

5:30pm

Audio Call in Number

+1 346 248 7799

Meeting ID: 825 9124 4727

Passcode: 312175

Join Zoom Meeting

<https://us02web.zoom.us/j/82591244727?pwd=TIhtOCs2Y2RjM09WTWwyZUxFcnBtUT09>

Mission: To provide an exceptional Montessori Education to all children and their families, encouraging a lifelong love of learning and active participation in their communities.

Vision: To develop conscientious citizens who approach their world with confidence, creativity and collaboration.

1. In Attendance, Establishment of Quorum, Call to order

Expected in attendance: Carl Illig, Kathy Trullender, Mary Evelyn Bowling, Kimber Fuccello, and Mark Cortinas. The following staff are expected in attendance: Dr. Bruce Tabor, Marcy Steward, Christi Cowden, Cheniese Armstrong and Michele Morales.

Carl called the meeting to order at 5:30pm. Carl called role to establish quorum. Four members were present so quorum was established.

2. Public Comments

Speakers will be allocated 2 minutes for public comments.

No public comments.

3. Review and approve the minutes of previous meetings

A. Board Meeting minutes from June 23, 2020

B. Supplemental Board Meeting minutes from July 23, 2020

Tabled till the next meeting as they have not had time to review minutes.

4. Board Reports

A. Superintendent/CEO Report

Dr. Bruce talked about the remote and in-school platform. He shared the commissioner phone call from today. He discussed the LMS that is going to be put out by the TEA. We will look into the feasibility of using it along the other softwares we are using to see if we can integrate. The LMS is called Schoology. He discussed the parent survey. We will have multiple platforms for the school going forward.

The WilCo Montessori Partners Board of Directors adheres to Open Meetings statutes as dictated by Texas Government Code Title S, Subtitle A, Chapter 551.

He gave an update for the COVID Contingency Strategy Task Force update and how we will safely open the school August 20th.

He discussed the situation with the adolescent classroom and mentioned that both guides had resigned, but interviews are in place and it's possible that we will fill positions quickly. We had 2 resignations in primary and are looking to hire for those positions.

He discussed the training that the assistants did over spring. The training for assistants will continue in the fall for assistants. The paraprofessional training was also held and all assistants went through that training and received their certification.

Facilities: preparations for thoroughly cleaning the premises. There has been a new direction given out to us by the Attorney General today.

Carl would like to publish a list of the staff that we have currently.

B. Director of Admissions

Christi gave an update on the enrollment. We have had student turnover over the last couple of weeks. She also discussed our PEIMS information. She discussed the PreK enrollment process and the prioritization process and changes that have been made by TEA to the process. We need to talk to TEA to get more guidance on these new changes. We are not allowed to ask personal questions unless a student is enrolled regarding discipline issues and PreK eligibility. Questions about this topic were discussed.

The PEIMS disaggregation report was discussed.

C. Director of Business Operations

Marcy discussed the financial packet that was presented. She talked about the total revenue and expenditures. Once all expenses for COVID are accounted for we will get our final budget finalized. Technology, remote learning and safety will need to be added once we know those numbers.

D. Director of Special Education

Dr. Bruce discussed the board reports and how we are presenting them. He discussed the Sped number and data.

E. Instructional Task Force Update - Abbie Park

5. Discussion and Action Items

A. Financials

This was discussed in the Board Reports

B. COVID-19 Updates

Carl gave the update on COVID-19 and the rules cannot supersede what the state says. The health Department can give recommendations if there is a COVID outbreak in the school. They cannot go against anything that the governor sets up.

Discussion about PreK tuition. Needs to be included on the next board meeting agenda so the board can vote on it.

Marcy preferred to table this discussion at the next board meeting so we can have a firm plan in place.

C. Employee Handbook

The WilCo Montessori Partners Board of Directors adheres to Open Meetings statutes as dictated by Texas Government Code Title S, Subtitle A, Chapter 551.

Carl tabled this for the next board meeting. This needs to be adopted by the staff before August 6th. Marcy mentioned that we can start with the older handbook and then highlight the new things and then go over it with the staff after the 6th and before the 20th of August. Signature will be required by all staff members to acknowledge their receipt of the handbook.

D. Changes to WilCo Montessori Partners The Corporate Bylaws

Carl discussed the changes to the Bylaws. Marcy to look into the Limitations of Liability. Carl discussed the signatories of checks. Questions were discussed.

Kathy moved to approve the bylaws as amended. Kimber seconded and all were in favor. Motion passed 4/0.

E. Attestation

No discussion on this topic was done.

F. Board Member Conflict of Interest Statement

Carl talked about the Conflict of Interest Statement that all board members need to sign every year.

G. Board Member Training

The Board member training requirements were discussed. They talked about how much it has changed. Dr. Bruce will have more information later on this week and he will send it to the Board.

6. Closed session per Texas Government Code section §551.074 to discuss Personnel matters.

Purpose of this closed session is to evaluate Dr. Bruce and the contract.

Carl moved to go into closed session at 6:16pm. Kathy seconded all were in favor. The motion passed 4/0.

No action was taken during the closed session.

7. Adjourn:

Carl moved to adjourn the meeting at 7:39pm. Kathy seconded and all were in favor. Motion passed 4/0.