



Williamson County Montessori Partners  
Board Meeting Minutes  
July 24, 2018

**Mission:** To provide an exceptional Montessori Education to all children and their families, encouraging a lifelong love of learning and active participation in their communities.

**Vision:** To develop conscientious citizens who approach their world with confidence, creativity and collaboration.

1. In Attendance, Establishment of Quorum, Call to order: (5 minutes)

In attendance: Kate McSpadden, Mary Evelyn Bowling, Mickell Moss, Carl Illig, Kimber Fucello. Staff in attendance: Nancy Gribble –Tay, Marcy Steward, Christi Cowden and Montique Chance.

Meeting was called to order at 6:35 p.m.

2. Public Comments: (10 minutes)

Speakers may have up to 3 minutes each and shall sign in 5 minutes prior to the commencement of the meeting.

No comments.

3. Review and approve minutes of previous meeting (s): (5 minutes)

Kate made a motion to approve last months' minutes with the changes made. Carl seconded, all approved.

June minutes were approved with the changes made by Kate and Kimber.

4. Reports: (30 minutes)

A. Review Treasurer's report: Marcy Steward

Marcy shared information about the recent TEA visit. She is pleased about the helpful working relationship developing with TEA.

B. Review Business Operations report: Marcy Steward

Kate shared information regarding the recent meeting with ACD regarding expansion plans. There are several options that we can consider.

C. Review Head of School report: Nancy Gribble-Tay

Nancy met with Region 13 regarding testing results. Our baseline report will likely be "Improvement Required."

Nancy has developed an Improvement Plan in collaboration, with Alessandra Abel, that she shared in detail with the Board.

Nancy is finalizing Guide interviews.

D. Review Registrar Report: Christi Cowden

We currently have 355 students enrolled for the upcoming year. The school is full and we have a substantial wait list. We do not yet have numbers for free and reduced lunch. Summer Summit was very informative and meaningful.

The WilCo Montessori Partners Board of Directors adheres to Open Meetings statutes as dictated by Texas Government Code Title S, Subtitle A, Chapter 551.

E. Review Community Engagement report: Montique Chance  
Montique is still working on the library. The work may not be 100% complete by the opening of school, but the library will still open. We still need additional shelving. She is working on a plan to introduce classrooms to the library.  
We may need to hire additional After Care staff.

5. Discussion and Action Items: (30 minutes)

A. Review & Approve: 2018-19 Community Handbook (with minor edits to be expected before it's released)

Kate & Kimber assisted with some modifications.

There are a few more changes to make. Board members would like to try and hold a meeting on 8/7/18 to approve the final document.

B. Review & Approve: 10 a.m. official attendance time.

Christi shared that this is not a change. Kate moved to approve, Kimber seconded. All approved.

C. Review & Approve: Christi Cowden's official title: Director of Admissions and Communications.

Carl presented a resolution to approve that Christi's title be changed to "Director of Admissions & Communications."

Carl moved, Mickell seconded, All approved.

D. Discussion: Health Insurance

Kimber will have additional information at the end of the week. We should be able to approve something during the August meeting.

E. Discussion: School Safety Committee

Nancy and Charlene met regarding the development of a School Safety committee. Some details regarding daily safety were discussed. Emergency procedures were also addressed.

Marcy met with a parent/volunteer regarding cameras.

F. Discussion: Board Development

Mickell will be rolling off of the board after the August meeting. We are considering the best approach for securing new board members in the future.

G. Request by Board Members for items to be placed on next month's Agenda

6. Adjourn:

Mickell moved that we adjourn, at 7:52. Kimber seconded. All approved.