



Williamson County Montessori Partners

Board Meeting Minutes

June 19, 2018

Mission: To provide an exceptional Montessori Education to all children and their families, encouraging a lifelong love of learning and active participation in their communities. Vision: To develop conscientious citizens who approach their world with confidence, creativity and collaboration .

1. In Attendance, Establishment of Quorum, Call to order: (5 minutes) In attendance: Kate McSpadden, Mary Evelyn Bowling, Mickell Moss, Carl Illig, Kimber Fucello. Staff expected in attendance: Nancy Gribble –Tay, Marcy Steward, Christi Cowden, Montique Chance.

The meeting was called to order at 6:33.

2. Public Comments: (10 minutes) Speakers may have up to 3 minutes each and shall sign in 5 minutes prior to the commencement of the meeting.

None.

3. Review and approve minutes of previous meeting (s): (5 minutes)

5E should be changed from “shayed” to “shared.”

Carl moved to approve minutes as changed. Mary Evelyn seconded. All approved.

4. Reports: (30 minutes)

A. Review Head of School report: Nancy Gribble-Tay

Nancy has reviewed some of the raw data from the STAAR test. She will be developing a plan for improvement next year and be ready to discuss next month.

Nancy shared that we have received the NCMPS report. It was uploaded today.

The WilCo Montessori Partners Board of Directors adheres to Open Meetings statutes as dictated by Texas Government Code Title S, Subtitle A, Chapter 551.

They provided thorough feedback and areas for improvement. Nancy has also received a Special Education Evaluation report from Sherri Gilmore. The report contains broad recommendations for improvement.

#### B. Review Business Operations report: Marcy Steward

There was some discussion about the New Instructional Facilities Allotment (NIFA). Kimber explained how the process works. Marcy said we asked for \$240,000 for this grant.

We received a \$25,000 grant from WD Kelley Foundation today.

#### C. Review Registrar report: Christi Cowden

Attendance numbers were down a bit for the end of the year because of the late school year end. PIEMS is due next week. This information is used to determine the “settle up” amount. We may be able to receive more funds because the SPED numbers are higher than we anticipated earlier in the year. There was discussion regarding average attendance for the past year. Our attendance was 93%. We projected 95%.

#### D. Review Community Engagement report: Montique Chance

There was some discussion about the library changes and improvements.

### 5. Discussion and Action Items: (30 minutes)

A. Discussion & Approve: Line of Credit renewal at First Texas and authorized Signatories. Our line of credit is \$50,000. We are currently at \$49,000. We need to change from the “Move it Forward” line of credit to a regular line of credit. Carl asked about the payment terms of the credit line.

There was discussion regarding approving the change contingent upon review and acceptance of the terms by the Board President and Treasurer.

Resolution to approve the renewal of the line of credit from First Texas Bank

subject to review and acceptance of the terms by the Board President and Treasurer. Immediate renewal of the note is necessary per the bank terms.

Mary Evelyn moved, Mickell seconded. All approved.

B. Discussion & Approve: resolution by the board to adopt TRS active care Insurance. Kimber shared some information about TRS active care. Once you go with TRS, you can not change back to other carriers. Kimber shared that this is not an easy decision. After discussion, there was a decision to do further research and find another option other than TRS.

C. Discussion & Approve: Calendar change in October - switch of PD day.

Christi explained the change. Kimber moved that we accept the proposed calendar. Mickell seconded. All approved.

D. Discussion & Approve: The facility expansion Lease Addendum with American Charter Development.

Kate reviewed some of the details of the lease addendum. Kate moved that we approve Kate's signature on the lease addendum. Carl seconded, all approved.

E. Discussion: NCMPS Essential Elements Program Review

Kate & Mary Evelyn reviewed some of the highlights for the meeting with NCMPS. Nancy reviewed some of the highlights from the document we received from them. Marcy shared that we have already begun to make some of the recommendations.

F. Board Development:

No discussion

G. School Safety Committee:

No discussion

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H. Request by Board Members for items to be placed on next month's agenda:

Meeting is 7/24

School Safety

Insurance

Employee Handbook

Budget Preliminary Review

6. Adjourn:

Kate moved to adjourn. Mary Evelyn seconded. All approved. Meeting adjourned at 8:03 p.m.