



Williamson County Montessori Partners  
Board Meeting Minutes  
December 18, 2018

**Mission:** To provide an exceptional Montessori Education to all children and their families, encouraging a lifelong love of learning and active participation in their communities.

**Vision:** To develop conscientious citizens who approach their world with confidence, creativity and collaboration.

1. In Attendance, Establishment of Quorum, Call to order: (5 minutes)

In attendance: Kate McSpadden, Mary Evelyn Bowling, Mickell Moss, Carl Illig, Kimber Fucello. Staff in attendance: Nancy Gribble –Tay, Marcy Steward, Christi Cowden, and Alessandra Abel.

Meeting was called to order at 6:32 p.m.

2. Public Comments: (10 minutes)

Speakers may have up to 3 minutes each and shall sign in 5 minutes prior to the commencement of the meeting.

Nisha Coffey- addressing safety concerns, regarding doors and safety committee membership. requesting school wide membership on committee.

Alexandra Russo - addressing discipline policy, regarding removal of playground time as a discipline measure.

Heather Pencil - addressing agenda items for next month. Requesting that board discuss public rights regarding participation in board meetings. Requesting clarity regarding “Open Meetings Act.”

Jessica Hart - addressing exterior doors not closing. Addressing staff and board member attendance at board meetings.

Anna Palmer - addressing exterior doors.

3. Review and approve minutes of previous meeting (s): (5 minutes)

10/30/18 - Kimber moved, Carl seconded. Mary Evelyn & Mickell abstained. Motion passed 3/0.

11/27/18 - Carl moved, Mary Evelyn seconded, Kimber abstained. Motion passed 4/0.

4. Recognition of outgoing board member, Mickell Moss.

Mickell served for almost 4 years on the Goodwater Board. His contribution to our community has been incredibly valuable.

5. Resolution to approve Mark Cortinas as new board member.

Kate moved. Mickell seconded. All approved. Passed 5/0.

Mark’s term is through August 2021.

6. Fundraising - Raise Craze Update: Wendy Tran

The WilCo Montessori Partners Board of Directors adheres to Open Meetings statutes as dictated by Texas Government Code Title S, Subtitle A, Chapter 551.

Wendy shared about our success last year and plans this year. Community projects will begin the end of January. Donations will be opened through March 1st. Wendy is requesting a board liaison for the fundraiser to help increase the potential donations.

Action Item: Secure Board Liaison by 1/8/19.

7. Reports: (10 minutes)

A. Review Treasurer's report: Marcy Steward

No additional discussion.

B. Review Business Operations report: Marcy Steward

No additional discussion.

C. Review Head of School report: Nancy Gribble-Tay

There is a guide that will be taking Maternity leave soon. We are looking for permanent sub.

D. Review Admission and Communications Report: Christi Cowden

The refined ADA has been in added to Christi's monthly report.

E. Review Community Engagement report: Montique Chance

We made approximately \$5000 on the book fair.

8. Discussion and Action Items: (30 minutes)

A. Discussion: School Safety Committee

Carl indicated we need to find a solution that enables us to repair doors, either through the developer or another avenue. The doors have been repaired many times. The repairs do not seem to work for extended periods of time. Options are to pay for repairs, and go back to developer for compensation.

The cost to replace the doors is approximately \$30,000.

We will meet at 9:00 a.m. on 12/22/18. Mary Evelyn will prepare agenda and get it to Christi this evening.

B. Discussion: Facilities

Kate is meeting regarding the building lease and expansion options on 12/19/18.

C. Discussion: 2019 Board Meeting Dates, Times, and Procedures.

Dates for 2019 are: 1/22/19, 2/19/18, 3/19/19, 4/16/19, 5/21/18, 6/18/19. Meetings will remain at 6:30 p.m.

D. Closed session per Texas Government Code section §551.074 to discuss and make decision on Personnel Matters.

Kate moved to go into closed session at 7:48. Kimber seconded. All approved.

Kimber moved to adjourn closed session. Mark seconded. All approved.

9. Adjourn:

Kate moved that we adjourn the meeting at 9:03 p.m.

Kimber seconded. All approved.

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