



Williamson County Montessori Partners
Board Meeting Minutes
Tuesday, April 16, 2019 6:30pm
Goodwater Montessori School Conference Room

Mission: To provide an exceptional Montessori Education to all children and their families, encouraging a lifelong love of learning and active participation in their communities.

Vision: To develop conscientious citizens who approach their world with confidence, creativity and collaboration.

1. In Attendance, Establishment of Quorum, Call to order: (5 minutes)

In attendance: Kate McSpadden, Mary Evelyn Bowling, Carl Illig, Kimber Fuccello, Mark Cortinas. Staff in attendance: Dr. Bruce Tabor, Marcy Steward, Christi Cowden, and Alessandra Abel.

Meeting was called to order at 6:31 p.m.

2. Public Comments: (10 minutes)

Speakers may have up to 3 minutes each and shall sign in 5 minutes prior to the commencement of the meeting. No public comments.

3. Review and approve minutes of previous meeting (s): (5 minutes)

Carl Moved to approve minutes, Kimber seconded. All approved. Motion passed 5 to 0

4. Reports: (10 minutes)

A. Review Treasurer's report: Marcy Steward

FSP went down a little bit this month, but that was anticipated due to enrollment and attendance.

We did access some of our line of credit, but we should be able to pay it off quickly.

NCMPS did make a proposal to offer in-house training here over the summer. The program is for up to six people. They are interested in this training as a pilot. The cost would be \$37,000, which is significantly less than sending someone to training.

B. Review Business Operations report: Marcy Steward

Details on Board and Admin Insurance were presented.

ALL doors now work properly.

Tuition discussions for pre-k for next year have begun. There are some options being presented.

C. Review Interim Head of School report: Dr. Bruce Tabor

School Safety committee has been formed. Carl will be the representative Board Member. There are several parents who will serve. First meeting will be on 4/24/19. Dr. Tabor updated the board on some specifics regarding front window and orchard security.

Dr. Tabor shared that we will be focusing on improving attendance. Parent meetings with those not meeting guidelines will begin soon. We will have "Moving Up" ceremonies in May.

Professional Development is set for 4/22/19.

D. Review Admission and Communications Report: Christi Cowden

We are at 95.2% attendance. Our goal is 96%. We are higher than we were last year at the same time.

We are currently admitting Pre-K siblings. We have many siblings still waiting for spots.

The WilCo Montessori Partners Board of Directors adheres to Open Meetings statutes as dictated by Texas Government Code Title S, Subtitle A, Chapter 551.

Christy updated us on some lottery issues that we have since corrected. We have admitted new students for next year and visits are beginning. We have formed an attendance committee which is primarily comprised of guides.

E. STAAR update: Alessandra Abel

We have begun interventions in primarily math and writing. We had STAAR assessments last week. All went well. Retests for 5th grade will happen in May 3rd, and 7th grade assessments will also happen in May.

5. Discussion and Action Items: (30 minutes)

A. Discussion: School Safety Committee

In Interim Head of School Report.

B. Discussion: Facilities

In Interim Head of School Report.

C. Discussion & Action: Board Member Insurance

Paperwork has been submitted for \$100,000,000 coverage at a cost of \$3000.

Carl moved to approve and Mark seconded. All approve. Motion passed 5 to 0

D. Discussion: Fundraising

We need more volunteers.

E. Discussion and Action: Head of School Recruitment Resolution to Name Head of School Finalist in compliance with Texas Education Code Sec 12.051 (b) and Texas Government Code 552.126.

Mark reported that we had 2 qualified applicants. Dr. Tabor was chosen because of his commitment to Montessori and Superintendent experience. The other candidate had no Montessori experience.

Motion Tabled. Supplemental Board meeting will be set in the next week or so.

F. Discussion and Action: Elementary Training through NCMPS

Alex explained the pilot program that is proposed.

A resolution to approve the contract for \$37,000 to NCMPS for teacher residency program.

Mary Evelyn moved, Mark seconded and all approved the resolution. Motion passed 5 to 0.

G. Discussion and Action: Fiscal Manual and Board Policies

Marcy reviewed the policy changes. Board members presented questions regarding changes. Approval of policies. Marcy will make final changes to documents and present in PDF format at the supplemental Board Meeting.

H. Discussion and Action: Allotment & TEKS Certification

There was discussion to explain the certification. Board President, Secretary, and Superintendent need to sign the document.

I. Discussion and Action: New classrooms

Dr. Tabor explained the proposal and the process of rebuild.

J. Closed session per Texas Government Code section §551.074 to discuss Personnel Matters and section § 551.082 to discuss school children.

Mary Evelyn moved and Carl seconded, all approved that we go into closed session at 8:27 p.m.

6. Adjourn:

Carl moved and Mark seconded that we adjourn at 9:26 p.m. The Motion passed 5 to 0.